

## **Compliance checklist: UQ Annual Report 2020**

| Summary of requirement                                |  | Basis for requirement   | Page                               |
|---|--|---|------------------------------------|
| Letter of compliance                                  | A letter of compliance from the accountable officer or statutory body to the relevant Minister/s | ARRs - section 7  | 2                                  |
| Accessibility   | Table of contents  | ARRs - section 9.1  | 3                                  |
|   | Glossary   | ARRs - section 9.1  | 126                                |
|   | Public availability  | ARRs - section 9.2  | 2                                  |
|   | Interpreter service statement  | Queensland Government<br>Language Services Policy<br>ARRs – section 9.3                 | 2                                  |
|   | Copyright notice   | Copyright Act 1968<br>ARRs – section 9.4  | 2                                  |
|   | Information Licensing  | QGEA - Information Licensing<br>ARRs - section 9.5                                      | N/A                                |
| General information                                   | Introductory Information   | ARRs – section 10.1   | 4-9                                |
|   | Machinery of Government changes  | ARRs - section 10.2, 31 and 32  | N/A                                |
|   | Agency role and main functions   | ARRs - section 10.2   | 10-15                              |
|   | Operating environment  | ARRs - section 10.3   | 13-14, 43                          |
| Non-financial<br>performance                          | Government's objectives for the community  | ARRs – section 11.1   | 16                                 |
|   | Other whole-of-government plans/specific initiatives   | ARRs - section 11.2   | N/A                                |
|   | Agency objectives and performance indicators   | ARRs – section 11.3   | 16-38                              |
|   | Agency service areas and service standards   | ARRs - section 11.4   | 6-9, 16-38                         |
| Financial performance                                 | Summary of financial performance   | ARRs – section 12.1   | 50-52                              |
| Governance –<br>management and<br>structure           | Organisational structure   | ARRs - section 13.1   | 46                                 |
|   | Executive management   | ARRs - section 13.2   | 45                                 |
|   | Government bodies (statutory bodies and other entities)  | ARRs - section 13.3   | 43-45                              |
|   | Public Sector Ethics   | Public Sector Ethics Act 1994<br>ARRs – section 13.4                                    | 47                                 |
|   | Human rights   | Human Rights Act 2019<br>ARRs – section 13.5  | 48                                 |
|   | Queensland public service values   | ARRs – section 13.6   | 11                                 |
| Governance –<br>risk management and<br>accountability | Risk management  | ARRs – section 14.1   | 47-48                              |
|   | Audit committee  | ARRs – section 14.2   | 47-48                              |
|   | Internal audit   | ARRs - section 14.3   | 48                                 |
|   | External scrutiny  | ARRs – section 14.4   | 49                                 |
|   | Information systems and recordkeeping  | ARRs – section 14.5   | 49                                 |
| Governance –<br>human resources                       | Strategic workforce planning and performance   | ARRs – section 15.1   | 39-42                              |
|   | Early retirement, redundancy and retrenchment  | Directive 04/18 Early retirement,<br>redundancy and retrenchment<br>ARRs – section 15.2 | N/A                                |
| Open data   | Statement advising publication of information  | ARRs – section 16   | 2                                  |
|   | Consultancies  | ARRs – section 33.1   | about.uq.edu.au/<br>annual-reports |
|   | Overseas travel  | ARRs - section 33.2   | about.uq.edu.au/<br>annual-reports |
|   | Queensland Language Services Policy  | ARRs – section 33.3   | N/A                                |
| Financial statements                                  | Certification of financial statements  | FAA - section 62<br>FPMS - sections 38, 39, 46<br>ARRs - section 17.1                   | 120                                |
|   | Independent Auditor's Report   | FAA - section 62<br>FPMS - section 46<br>ARRs - section 17.2                            | 121                                |