MULTI-FAITH CHAPLAINCY CENTRE
BOOKING APPLICATION
[“Centre”]

Parties

Name of Organisation/Group

[insert full name of UQ Multi-Faith Chaplaincy Service affiliated group]

Particulars

Date(s) required

Time(s) required

Is the Group affiliated with UQ Union’s Clubs & Societies?

☐ Yes    ☐ No

Type of Activity
(eg. Religious Observance/Study Group)

Estimated Attendance Number

Group’s Contact Persons (2 required) for this application

Name:                      Student No:
Ph:                        Email:

Name:                      Student No:
Ph:                        Email:

The Group applies to use the Centre on the attached Terms of Use.

_________________________________  __________________________________
Signed on behalf of Group            Date

Name of Authorised Person [please print]
TERMS OF USE

The Multi-Faith Chaplaincy Centre is available for bookings for religious observances and related activities of UQ staff and students. The University’s policy is that the Multi-Faith Chaplaincy Centre is not to be used as a church, mosque, synagogue, temple or any other dedicated place of worship.

1. FOOD AND DRINK

1.1 The Group must ensure that during the period of booking no food or drink is consumed in the Centre.

2. CANCELLATION

2.1 UQ reserves the right to cancel a booking it has accepted for the use of the Centre. While UQ will endeavour to give the Group the maximum possible notice of cancellation, the Group has no claim or action against UQ in connection with the cancellation.

2.2 If UQ accepts this Application but the Group subsequently wishes to cancel the booking it may do so by sending an email to that effect to Centrebookings@uq.edu.au not less than three (3) clear business days before the date of the booking.

3. REINSTATEMENT OF CENTRE’S CONDITION

3.1 If UQ has expressly authorised the Group to rearrange furniture or other items in the Centre, at the end of the booking period the Group must return the furniture and/or other items to their original position/condition.

3.2 At the end of the booking, the Group must either remove all loose rubbish or ensure that it is placed in any bins provided.

3.3 If the Group fails to comply with its obligations in clause 3.1 or 3.2, UQ may make good the breach and recover its cost of doing so from the Group as a debt.

3.4 The Group must pay the cost to UQ of repairing (or if necessary replacing) any part of the Centre or the facilities in it that are damaged or destroyed during the period of booking from any cause, save for the deliberate or negligent act of UQ or an employee of UQ.