Student Application for UQ Abroad (Student Exchange)

Please complete all details
Please type or print in BLOCK LETTERS
This form can be downloaded via www.uq.edu.au/uqabroad
Contact the UQ Abroad Office for program availability

APPLICATION DEADLINE:
May 15 (for semester 1 of the following year)
Jan 15 (for semester 2 of the same year)

1 Personal Details

Student number:

Family name:

Given names:

Date of birth

Day: Month: Year:

Gender

Male Female

Citizenship:

Address for correspondence

Home number and street:

Town/city: State:

Country: Postcode:

Email:

Phone: Fax:

Mobile:

Next of kin information

Name:

Home number and street:

Town/city: State:

Country: Postcode:

Phone:

Mobile:

2 Exchange Institution Preferences

Please indicate two or three institutions which you would like to attend, in order of preference, with detailed reasons for the first preference.

Preferences Reasons for preference

1st preference


2nd preference


3rd preference


Proposed semester/s of study (Note: Semester 1 = March to July; Semester 2 = July to December)

Semester: 1 2 Year:

Semester: 1 2 Year:
3 Tertiary Education

Please list all tertiary institutions attended:

<table>
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<tr>
<th>Name of institution</th>
<th>Location</th>
<th>From</th>
<th>To</th>
<th>Expected date of graduation</th>
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4 Studies at The University of Queensland

Program in which you are currently enrolled:

Current year of program:

Major(s):

5 Financial Support

Please indicate the source(s) of financial support during your proposed period of exchange study:

- [ ] O-S HELP (see UQ Abroad website for application form: www.uq.edu.au/ugabroad/contact.html)
- [ ] Parents
- [ ] Scholarship
- [ ] AUSTUDY
- [ ] Personal funds
- [ ] Other (please detail): ____________________________

It will not be necessary to include evidence of finance with this application. However, when completing an application for a host institution, it WILL be necessary to enclose documentary evidence of financial support, i.e. official bank statements, letter from scholarship authorities, letter from parents, etc.

6 Scholarships

Students submitting their applications by May 15 (for semester 1 of the following year) or January 15 (for semester 2 of the same year) will automatically be considered for a UQ Student Exchange Bursary.

7 Arrangements for Students with Disabilities

The University has equity processes for students with disabilities or long term medical conditions. Notification will not affect your enrolment. If you have a disability or medical condition that requires the University’s assistance, please specify the condition and assistance required.
8 Statement

Please provide a statement of what you hope to accomplish academically and personally during the exchange program. The statement may need to be included with your application to the host university so you should make your statement specific to the university you wish to attend. This statement must be approximately 150-200 words in length, and be typed, signed and dated. Please attach your statement to the application form.

9 Language Proficiency

Applicants wishing to attend a non-English speaking institution will need to be proficient in the language of instruction.

- Applicants who ARE currently studying the required language at The University of Queensland should ask the relevant Head of School to complete the attached Assessment of Language Proficiency form. This completed form should then be attached to your application when submitted.
- If you are NOT currently studying the required language at The University of Queensland, you will need to indicate your proficiency level below.

Language: Proficiency level:

Acquisition of language? (i.e. through study, living in the country, language spoken at home, etc.):


10 How did you first find out about UQ Abroad?

Tick one only:

- Faculty Information Session
- Exchange Fair
- Website
- Friend
- Previous UQ Abroad Student
- Other (please detail):

- UQ Abroad Resource Room
- Poster
- International Exchange Student
- Orientation Week
- Lecturer

11 Declaration of Applicant

I declare that the information supplied by me on this form is complete, true and correct in every particular. I authorise any other person or body to supply information to The University of Queensland regarding this application.

Signature of applicant: Date:

When completed this form should be returned to:

UQ Abroad Office
International Education Directorate
Level 2, JD Story Building
Brisbane Queensland 4072
Australia

Web www.uq.edu.au/uqabroad
Email uqabroad@admin.uq.edu.au
Fax +61 7 3365 3591

12 Checklist

- Have you completed all relevant items on your application form and signed and dated it?
- Have you spoken to school and faculty course advisers and obtained their written approvals on the Study Plan at Host Institution form for courses you wish to take overseas? Have you included this form with your application?
- If you are applying to study at a non-English speaking institution, have you included a completed Assessment of Language Proficiency form?
- Have you included the 150-200 word Statement?
- Have you attached one passport-sized photograph of yourself to page 1 of the application?

Please note that your application will not be processed until all required documents have been received.
## Recommendation for International Exchange

### 1. Assessment by Admissions Officer

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<th>Qualifications of applicant:</th>
<th>Grade point average:</th>
<th>Date:</th>
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### 2. Processing Details

- [ ] UQ Application received  
  - [ ] Application form  
  - [ ] Personal Statement  
  - [ ] Faculty approved study plan  
  - [ ] Language Proficiency Assessment

- [ ] Application entered on database  
- [ ] Acceptance/Rejection letter sent

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<th>Date/Initials</th>
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- [ ] Host university application form received from applicant
- [ ] Signed Conditions of Participation
- [ ] Official UQ transcript
- [ ] Other supporting documents
- [ ] Completed Centrelink form

- [ ] Host university application form sent to host university
- [ ] Acceptance letter received from host university
- [ ] Host university acceptance letter sent to applicant
- [ ] Evaluation form received from applicant
- [ ] Host university academic transcript received
- [ ] Host university academic transcript sent to faculty

### 3. Scholarships/Loans

- [ ] UQ Student Exchange Bursary
- [ ] UMAP
- [ ] Faculty Travel Grant
- [ ] OS-HELP
- [ ] Other (please detail): ____________________________

### 4. Comments

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