



# Exchange Programme Information Sheet for *Overseas/Non-Erasmus* Partners University of Economics, Prague

## Academic Year 2011 -2012

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**ACADEMIC CALENDAR: Academic Year 2011-2012** (the academic calendar is similar every academic year)

**Fall 2011:** Orientation: 19 – 25 Sep, Classes: 26 Sep – 23 Dec 2011 Dec 2011, End of semester: 6 Feb 2012  
(all exams can be finished before Christmas)

**Spring 2012:** Orientation: 13 – 19 Feb, Classes: 20 Feb – 18 May 2012, End of semester: 29 Jun 2012

### **ORIENTATION/WELCOME WEEK:**

First week of the semester, see dates above in the academic calendar – registration, introduction lecture, guided tour through the university campus, Opening Reception, Icebreaking Weekend, trips etc.

**EXPECTED ARRIVAL DATE:** 1-3 days before the Semester. Attending the Orientation Week programme is highly recommended.

**EXCHANGE NOMINATION DEADLINE:** Nomination is carried out online through the university's **Integrated Study Information System** (ISIS, <http://isis.vse.cz/?lang=en>). Partner coordinators will be informed per e-mail when nominations for the respective semester are open.

Fall 2011: **May 1, 2011**

Spring 2012: **October 1, 2011**

**EXCHANGE APPLICATION DEADLINE:** Only nominated students can fill in online application, again through ISIS. Nominated students will be sent login information per e-mail.

Fall 2011: **May 30, 2011**

Spring 2012: **October 30, 2011**

### **HOUSING & DEADLINES:**

All exchange students can apply for accommodation in the university dormitory within the on-line application; deadline: see above application deadline.

**APPROXIMATE LIVING COSTS** (the currency in the Czech Rep. is CZK – Czech crown, 1 EUR = 25-30 CZK):

**On-Campus Accommodations:** 13000 CZK per semester (approx. 4 months)

**Food:** 5000 CZK per month

**Student Fees:** 290 CZK (ID card)

**Mandatory Insurance:** Price depends on type of insurance policy.

**Local Transportation:** 720 CZK per semester for public transport in the whole Prague

## LEARNING EXPECTATIONS:

<b>Class Format:</b>	Class formats vary by course (presentations, case analyses, lectures, discussions etc.)		
<b>Attendance:</b>	Attendance is expected; in some courses attendance is required as a part of student's final grade.		
<b>Participation:</b>	Class participation is a part of a student's final grade in many courses.		
<b>Grading:</b>	Grade	Points	
	1	90 - 100	excellent
	2	75 - 89	very good
	3	60 - 74	good
	4	less than 60	fail
<b>Course Load:</b>	Recommended: 30 ECTS (European Credit Transfer System)		
<b>Course Catalogue:</b>	For information about courses offered to exchange students please refer to our website: <a href="http://ozs.vse.cz/english/exchange-programme/list-of-courses/">http://ozs.vse.cz/english/exchange-programme/list-of-courses/</a>		
<b>Examinations:</b>	Exam formats vary by course, usually written test during the last week of the semester.		
<b>Registration for courses:</b>	<b>Online</b> registration through the ISIS (university's <i>Integrated Study Information System</i> ), <b>usually</b> takes place from <b>mid-June to late-August</b> for the <i>Winter</i> semester and in <b>January</b> for the <i>Summer</i> semester; precise schedule and login information is provided to students directly in due time.		

## LANGUAGE OF INSTRUCTION:

English (a small number of courses taught in other languages – German, French, Russian – may be offered)

## HEALTH INSURANCE:

Information to be provided by the Incoming Exchange Students Coordinator, check also with your local Czech embassy/consulate.

## STUDENT SERVICES AVAILABLE:

a) *Academic Advising*

Provided to all exchange students through International Office

b) *Computer Services*

There is the ISC Study Room available for all exchange students serving as a computer lab as well; wireless internet connection for laptops available throughout the university campus; Internet connection available in all dormitory rooms.

c) *On-campus facilities*

Library specialized in economic literature; computer labs; canteen; cafeteria; restaurant; sport centre etc.

d) *Buddy System*

Student organization supporting exchange program organizes sports and cultural events (inc. student parties) for all international students. Each international student may choose to be assigned a Czech Buddy – a Czech student who will help the international student in practical matters, pick him/her upon arrival, etc.

More information on <http://buddy.vse.cz>

## ABOUT THE UNIVERSITY OF ECONOMICS, PRAGUE (*Vysoká škola ekonomická v Praze, VŠE*)

The University of Economics, Prague, is the **largest** Czech higher education institution in the field of Economics and Management. It has **three campuses and six faculties** (one of the campuses/faculties is located outside Prague, in the town of Jindřichův Hradec in South Bohemia). The faculties are specialized in Finance and Accounting, International Relations, Business Administration, Statistics and Informatics, Economics & Public Administration and Management.

The history of VŠE goes to the year 1919; as a public higher education institution bearing the name used until today it was established in 1953. It experienced a general reorganization and modernization after the so called Velvet Revolution (1989). In 1998 VŠE became a full member of **CEMS** (*Community of European Management Schools and International Companies*) and one year later it became a full-member of **PIM** (*Partnership in International Management*). In 2006 the European Credit Transfer and Accumulation System (**ECTS**) was introduced and in May 2009 VŠE was awarded the **ECTS & DS Labels** (valid for the period 2009-2013), which are awards given by the European Commission to higher education institutions participating in the LLP/Erasmus programme to recognize the correct application of the European Credit Transfer and Accumulation System and of the Diploma Supplement.

In 2008, 2009 and in 2010 VŠE was elected the **1st Business School in the Eastern European Zone** within the *Eduniversal* Official Selection.

Currently, VŠE does have **about 20.000 students** and more than 700 academic staff. Two thirds of VŠE teachers hold doctoral degrees in their field.

**Graduates of the VŠE** occupy important positions in the private, as well as in the public sector. Most of them go to different branches of industry and services, business, marketing, banking, public management, accounting, auditing, tourist trade, and to the field of information technologies.

The VŠE's **honourable title of *doctor oeconomiae honoris causa*** has been awarded to many important Czech and international economists, e.g. the Nobel Prize laureates Prof. Gary S. Becker, Prof. Dr. Douglass North, Prof. Milton Friedman or Prof. Robert A. Mundell.

Each semester approx. **400 international students** from all over the world study at VŠE in non-degree and degree programmes. As for the **degree programmes**, VŠE offers to international students several **master** (double/joint) degree programmes taught completely **in English** and many **doctoral** programmes **in English**. As for the **Exchange Programme**, VŠE does have more than 150 partners worldwide.

All *Exchange Students* do study in the one of the three university campuses which is situated near to the centre of Prague. The courses offered within the Exchange Programme Study Plan are taught by professors from different faculties and departments of the school. Moreover, special **intensive courses** taught by **international visiting professors** enrich the academic offer.

For more information and news about our school please refer to: <http://www.vse.cz/english>.