EXCHANGE PROGRAM FACT SHEET 2016-2017

GENERAL INFORMATION

MAILING ADDRESS
Office of International Affairs
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WEBSITES
http://www.management.ntu.edu.tw/en/ia

EXCHANGE AFFAIRS EMAIL
ntucocomexchange@ntu.edu.tw

LANGUAGE REQUIREMENT
IELTS 5.5 or TOEFL 80(IBT)

CONTACTS

ASSOCIATE DIRECTOR
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INTERNATIONAL SPECIALIST
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(Responsible for Inbound Exchange Affairs.)

INTERNATIONAL SPECIALIST
Ms. Linda LIN
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INTERNATIONAL SPECIALIST
Ms. Thera TU
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theratu@ntu.edu.tw
(Responsible for Summer Program and Short Term Program.)

NOMINATION PERIODS

NEW NOMINATION PROCEDURE (Partners)
Via online nomination system, link will be provided at the start of nomination period. Nomination deadline will also be announced in the email. Each nomination period will last about 10 days. Please confirm your nomination slots with CoM inbound exchange coordinator before each period starts.
For information contact: ntucocomexchange@ntu.edu.tw
<table>
<thead>
<tr>
<th>Semester Dates</th>
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</thead>
<tbody>
<tr>
<td><strong>FALL SEMESTER 2016</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suggested Arrival Period</td>
<td>Late August</td>
<td></td>
</tr>
<tr>
<td>Exchange Student Orientation Program</td>
<td>Sept. 8, 2016</td>
<td></td>
</tr>
<tr>
<td>Semester Period</td>
<td>September – January</td>
<td></td>
</tr>
<tr>
<td>Final Examination Period</td>
<td>Jan. 9-13, 2017</td>
<td></td>
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<tr>
<td><strong>SPRING SEMESTER 2016</strong></td>
<td></td>
<td></td>
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<tr>
<td>Suggested Arrival Period</td>
<td>Early February</td>
<td></td>
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<tr>
<td>Exchange Student Orientation Program</td>
<td>Feb. 16, 2017</td>
<td></td>
</tr>
<tr>
<td>Semester Period</td>
<td>February – June</td>
<td></td>
</tr>
<tr>
<td>Final Examination Period</td>
<td>June 19-23, 2017</td>
<td></td>
</tr>
</tbody>
</table>

**ACADEMIC INFORMATION**

**ACADEMIC LEVELS OFFERED**  Undergraduate and Graduate

**LANGUAGE OF INSTRUCTION**  Mandarin Chinese and English

**COURSES**
List of courses will be available approximately one month prior to semester start date. Complete course list and relevant information will be provided to exchange students in due course.

**CREDIT SYSTEM**
1 NTU credit = 1 contact hour per week over 18 weeks
1 NTU credit = 2 ECTS (for reference ONLY)
1 NTU credit = 1 credit hour (North American credit system)
At NTU, each course is normally worth 3 credits and meets 3 hours per week over 18 weeks (one semester).

**COURSE LOAD**
Exchange students are required to register for a minimum of 4 NTU credits and no more than 25 NTU credits per semester during
their exchange periods at NTU. Students are also advised to check with their home institutions’ requirements on course load while studying abroad.

EXAMINATIONS

The assessment of performance varies: written or take-home exams, progress reports, oral presentations, group reports and essays. Exams are scheduled during the Final Examination Period normally held in January for Fall Semester or June for Spring Semester.

Under special circumstances, when students cannot stay until the end of the scheduled examination period, students may inform the instructors at the beginning of the semester and see if an alternative exam can be arranged. The Office of International Affairs will not become involved in matters pertaining to individual instructors’ decisions on such arrangements.

GRADING SYSTEM

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
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<tbody>
<tr>
<td>A+ = 4.3</td>
<td>A = 4.0</td>
</tr>
<tr>
<td>B+ = 3.3</td>
<td>B = 3.0</td>
</tr>
<tr>
<td>C+ = 2.3</td>
<td>C = 2.0</td>
</tr>
<tr>
<td>B- / C-</td>
<td>Lowest Passing Grade</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal</td>
</tr>
<tr>
<td>F</td>
<td>Fail (insufficient)</td>
</tr>
<tr>
<td>X</td>
<td>Fail (insufficient)</td>
</tr>
<tr>
<td>NC</td>
<td>No Credit</td>
</tr>
</tbody>
</table>

Graduate Level

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-</td>
<td>Lowest Passing Grade</td>
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</tbody>
</table>

Undergraduate Level

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
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<tbody>
<tr>
<td>C-</td>
<td>Lowest Passing Grade</td>
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TRANSCRIPTS

Grades will be awarded for every course in which a student is enrolled. At the end of the exchange period, one copy of the transcript of grades for each student will be mailed to the International Office of the home institution, as soon as all of the
grades are available, approximately 4 weeks following exams.

**VISA INFORMATION**
Once accepted into the Exchange Program, exchange students will each be issued an official Letter of Acceptance from NTU. Exchange students must apply for a valid Visitor or Resident Visa* with the Letter of Acceptance from NTU in their country of residence BEFORE entering Taiwan. More visa information will be provided after the issuance of the official Letter of Acceptance from NTU.

* Not applicable to PRC (Chinese) Passport Holders

PRC (Chinese) Passport Holders must apply for an Exit and Entry Permit (入出境許可證) BEFORE entering Taiwan, more visa information will be provided after the issuance of the official Letter of Acceptance from NTU.

**INSURANCE**
Exchange students must show proof of accident/health insurance valid for the entire exchange period along with their applications. Exchange students are advised to purchase insurance in their home countries.

**ACCOMMODATION**
NTU Student Residences
Exchange students interested in staying at NTU Student Residences may apply, accommodation at NTU Student Residences costs between NT$4,900-$7,400 per month.

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Fee (Subject to Change)</th>
<th>Description</th>
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<tbody>
<tr>
<td>Single Room</td>
<td>NT$ 7,400 per month</td>
<td>Single room</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Private bathroom</td>
</tr>
<tr>
<td>Double Room</td>
<td>NT$ 4,900 per month</td>
<td>Double room</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Private bathroom shared among two residents</td>
</tr>
</tbody>
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Off-Campus Accommodation
Exchange students may also choose to live off-campus in private, independently arranged accommodations; students are responsible for finding their own off-campus housing.

**ESTIMATED LIVING EXPENSES**

<table>
<thead>
<tr>
<th>Items</th>
<th>1 Semester / 5 Months</th>
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<tbody>
<tr>
<td>Accommodation (NTU Student Residence)</td>
<td>NT$ 40,000</td>
</tr>
<tr>
<td>Textbooks / Stationery</td>
<td>NT$ 6,000</td>
</tr>
<tr>
<td>Mandatory Campus Internet Access Fee</td>
<td>NT$ 400</td>
</tr>
</tbody>
</table>
Food | NT$ 60,000  
---|---  
Public Transportation | NT$ 10,000  
Recreation/Entertainment/Miscellaneous | NT$ 30,000  
Total Estimated Costs | NT$ 146,400

*USD1=NTD32.4; €1=NTD37.2 (April 2016)

- Accommodation rate is based on Single Room rate at NTU Prince House Student Residence.
- All students are required to pay the mandatory Campus Internet Access Fee every semester.
- Estimated food cost only applies to meals provided by on-campus cafeterias.

**CHINESE LANGUAGE COURSE (For non-native Chinese speakers ONLY)**
All exchange students are eligible to apply for a **FREE** Chinese language course during their exchange period at College of Management, National Taiwan University.

**ORIENTATION PROGRAM**
The Exchange Student Orientation is **MANDATORY** for all exchange students. The Exchange Student Orientation provides exchange students with an opportunity to meet with other fellow exchange students, to familiarize themselves with the NTU campus and with NTU’s academic and administrative policies. Other general information on studying and living in Taiwan will also be provided at the orientation. The Orientation is normally held one week before the semester starts.

**STUDENT SERVICES**
Exchange students have full access to on-campus resources, including athletic facilities, computing services, library, restaurants, international student support, and student clubs/organizations.

**BUDDY PROGRAM**
The Buddy Program is a student volunteer program designed to provide support to new international exchange students and to promote intercultural understanding. It is coordinated and supported by the Office of International Affairs in College of Management to provide cultural guidance, information about life in Taiwan and at NTU, and other assistance.

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Last Updated: 5 May 2016