

Nanyang Business School, Nanyang Technological University

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School address: The Nanyang MBA
Nanyang Business School
Nanyang Technological University
S3-B3A-01
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WWW-address: www.nanyangmba.ntu.edu.sg

Exchange website: <http://www.nanyangmba.ntu.edu.sg/inPart.asp>

Deadlines: Exchange students are required to send in their exchange application forms three months before the commencement of each trimester.

Required Documents: 1) Application for Admission as Exchange Student form (available online)
2) Photocopy of passport
3) Photocopy of degree scrolls
4) Photocopy of transcripts of academic records
5) Detailed resume

Study program: Core and functional subjects from the six specialisations, Accountancy, Finance, International Business, Marketing, Strategy and Technology, of the Nanyang MBA programme are available for selection.

For more details, please refer to <http://www.nanyangmba.ntu.edu.sg/coreSub.asp> for core subjects; <http://www.nanyangmba.ntu.edu.sg/special.asp> for functional subjects; and <http://www.nanyangmba.ntu.edu.sg/elecSub.asp> for elective subjects.

Courses: Please refer to above.

Class Timetable, Exam Timetable, Tentative Functional Subjects to be offered and Pre-requisite Requirements for MBA subjects are available at: <http://www.nanyangmba.ntu.edu.sg/subReg.asp>

Faculties/Colleges: See Faculty Profiles at http://www.nanyangmba.ntu.edu.sg/faculty_member.asp

Language of Instruction: All courses are taught in English.

Language Requirement: All exchange students must be proficient in English. (TOEFL is required if medium of instruction at tertiary level is not in English.)

Language Courses: No.

Academic/Experience Requirements: (1) A bachelor's degree; and
(2) At least 2 years' working experience (after graduating with a Bachelor's degree) at the time of exchange.

Full-time Workload: Exchange students may offer up to a maximum of FOUR full courses, totalling 156 contact hours per trimester*.

We offer:

(a) full courses, which entail 12 weekly seminars of 3.25 hours duration, and a written examination in the 13th week (total 39 class contact hours); and
(b) half courses, which entail 6 weekly seminars of 3.25 hours duration, and a written examination in the 7th week (total 19.5 class contact hours).

One full course is equivalent to 2 half courses. Subjects which do not have final examinations are assessed 100% on coursework.

Learning Expectations:

Classes are conducted in a seminar style. The average class size is 30. Assessment is based on a combination of methods which may include:

- (a) Group Project and Presentation
- (b) Class Participation
- (c) Mid-Term Quiz
- (d) Final Examination

The weightage given for each method of assessment varies for different courses. The total weightage is 100%.

Grading:

The university uses the Grade Point Average (GPA) System with the following grades:

<u>Grade</u>	<u>Grade Point</u>	<u>Marks Range</u>
A+	5.00	85-100
A	5.00	80-84
A-	4.50	75-79
B+	4.00	70-74
B	3.50	65-69
B-	3.00	60-64
C+	2.50	55-59
C	2.00	50-54
D+	1.50	45-49
D	1.00	40-44
F	0.00	0-39

Notations without grade points:

- * = Subject with Pass/Fail grading only
- AT = By Attendance Only
- IP = In Progress
- W = Withdrawal
- X = Absent

Exams:

The final exam will be held on the last week of the trimester (week 13) for a full course or the sixth or seventh week of the trimester (week 6 or 7) for a half course.

Exams can be written or in the form of a project; written exams must be taken at the specified time. Exchange students participate in exams and projects just as our full-time MBA students.

Term dates for the academic year 2006/07 and 2007/08:

Calendar:

3 trimesters per academic year. Exchange students can join at start of trimester. Expected arrival date: 3 days to 1 week before trimester starts.

Academic Calendar 2006-2007

Trimester 1: 7 August 2006 to 4 November 2006 (13 weeks)
(Recess: 5 November 2006 to 12 November 2006 [1 week])

Trimester 2: 13 November 2006 to 10 March 2007 (13 weeks)
(1st half): 13 November 2006 to 9 December 2006 (4 weeks)
(Recess: 10 December 2006 to 7 January 2007 [4 weeks])
8 January 2007 to 20 January 2007 (2 weeks)

(2nd half): 22 January 2007 to 10 March 2007 (7 weeks)
(Recess: 11 March 2007 to 18 March 2007 [1week])

Trimester 3: 19 March 2007 to 16 June 2007 (13 weeks)
(Recess: 17 June 2007 to 5 August 2007 [7 weeks])

Academic Calendar 2007-2008

Trimester 1: 30 July 2007 – 27 October 2007 (13 weeks)
(Recess: 28 November 2007 - 4 November 2007 [1 week])

Trimester 2: 5 November 2007 to 23 February 2008 (13 weeks)
(1st half): 5 November 2007 to 15 December 2007 (6 weeks)
(Recess: 16 December 2007 to 6 January 2008 [3 weeks])

(2nd half): 7 January 2008 to 23 February 2008 (7 weeks)
(Recess: 24 February 2008 to 2 March 2008 [1 week])

Trimester 3: 3 March 2008 to 31 May 2008 (13 weeks)

(Recess: 1 June 2008 to 27 July 2008 [8 weeks])

Summer programs or short-term programs Available

Living Expenses: Approximate living costs:

- Housing: S\$250 to S\$500 per month
- Meals: S\$400 to S\$500 /month
- Transport and other expenses: S\$200 to S\$300/month

Academic Expenses:

- Registration fee: S\$300 (covers exam fee, matric card, copyright fees, and course materials)
- Insurance: S\$34.50 (one trimester)
- Sports Fee: S\$12.60 (one trimester)

Other Expenses: Please see above.

Health insurance: Exchange students are required to purchase health insurance for their term of study at Nanyang Technological University. The premium is S\$34.50 for 6 months or less.

Visa: Exchange students are to submit a photocopy of their passport (fax: +65 67931140 or email: G.Services@ntu.edu.sg) to the Graduate Studies Office (GSO) within 2 days of receipt of the GSO offer letter for online application of the Student Pass.

Upon arrival in Singapore, exchange students are to call at the GSO, Level 2, Student Services Centre, to complete the Registration formalities at least 3 working days before the commencement of the trimester. Registration hours are from 9.00 am to 12.30 pm, Monday to Friday.

They will then go to the Immigration & Checkpoint Authority Office, Student Pass section, 10 Kallang Road, Singapore 208718 to collect their student passes after they have completed their registration at the GSO.

If the exchange period of study at Nanyang Technological University (NTU) is more than six months, exchange students are required to undergo the Human Immunodeficiency Virus (HIV) and Tuberculosis (TB) medical tests. The HIV and TB medical tests must be done at the NTU Medical Centre at a fee of S\$30. The issuing of the Student Pass to exchange students, by the Immigration & Checkpoint Authority, is subject to the passing of the HIV and TB medical tests. Exchange students who fail any of these medical examinations will not be admitted and will be repatriated to their home country at their own cost.

Facilities: To accomplish the mission of providing top quality business and management education, Nanyang Business School (NBS) has put in place the following facilities and e-learning infrastructure, all of which contribute to creating a world-class learning environment.

NTU @ One-North Executive Centre

Conveniently located at 11 Slim Barracks Rise (off North Buona Vista Road), the NTU @ One-North Executive Centre makes it easy for busy professionals to obtain MBA and executive training.

Financial Trading Room

The Financial Trading Room features cutting-edge hardware and software, including live market data feed from Reuters, to support teaching and research in financial engineering and high-tech finance. The E-Commerce Laboratory is designed to facilitate teaching and research in e-commerce. This advanced facility is fully equipped with peripheral devices and systems to support an extensive database and multimedia application platform, including videoconferencing.

Education Online

Many MBA courses now use edveNTUre, part of the University's initiative in e-learning. As the online courseware delivery platform, it enables instructors and participants to create an online community of learning, interaction and collaboration. Listings of course materials, communication, discussions, announcements, assessments and submission of project work or assignments can be done online.

New Graduate Wing

This is a dedicated facility for MBA participants. There are ten custom-built seminar rooms with U-shaped seating for optimum class interaction, featuring an indoor environment control console at the instructor's desk for climatic attenuation. Discussion rooms, seminar rooms and computer facilities incorporating the latest software and hardware are available 24 hours everyday. A dedicated MBA lounge provides a setting for more casual and relaxed interaction.

NTU Library

The Nanyang Technological University Library was set up in August 1981 and it now comprises 3 component libraries, namely, Lee Wee Nam Library, Library 2 and Media Resource Library. The huge library houses an amazing collection of some 430,000 volumes. Library users also have access to an extensive range of business information resources such as Bloomberg, Dow Jones, Reuters, I/B/E/S, Datastream, the Economist Intelligence Unit, LEXIS-NEXIS and some 100 other databases, as well as thousands of electronic journals from established publishers.

Sports and Recreational Facilities

The University pursues a 'Sports for All' philosophy. Being equipped with some of the best sporting facilities that can be found in a local tertiary institution, there are numerous sporting activities going on almost everyday. Catering to various talents and interests, these activities offer another avenue for the students to enrich their experience at the University and to meet a wider range of people.

Indoor facilities

- Multi-Purpose Sports Halls (including badminton courts)
- Activity Rooms
- Table Tennis Room
- Squash Courts
- Gymnasiums

Outdoor facilities

- Bouldering Wall (besides Hall of Residence 6)
- Multi-Purpose Field
- Soccer Field
- 8-Lane, 400-metre Running Track
- Basketball Courts
- Volleyball Court (besides Hall of Residence 2)
- Volleyball-cum-street soccer Court (besides Hall of Residence 2)
- Sepak Takraw Courts
- Multi-Purpose Court
- Netball Court
- Tennis Courts

Aquatic facilities

- Competition-size swimming pool
- Diving pool

Graduate Accommodation

Furnished single and double room accommodation with attached bathroom is available on campus.

To view the campus map and go on a virtual campus tour, please visit:

<http://www.street-directory.com/ntu/campus.cgi?sizex=600&sizey=600&star=&ismap=1&x=1630&y=1681&level=1?300,299>

Student Services: The **NBS Career Services Centre** and the **Nanyang MBA Alumni Association** (MBAAA) organise a variety of professional development and social activities during the academic year; most of the events are open to exchange students' participation. Exchange students are encouraged to join the Nanyang MBAAA.

A **buddy system** ensures that students are provided with a buddy to assist them in settling down quickly into the new environment.

Orientation: A welcome briefing is conducted for all exchange students during the first week of each trimester.

Internships: Subject to availability, exchange students may submit their requests to the NBS Career Services Centre.

Career services: The NBS Career Services Centre in the Nanyang Business School organises several recruitment-related activities each year. Services available to exchange students include recruitment talks, career seminars, etc.

Exchange Coordinator Services: The exchange coordinator acts as the exchange students' main contact person in the MBA office.

Info Dissemination: How is exchange info from your school disseminated?
Web Email Mail