

**FAQ for**  
**International Exchange Students Program**  
2015-2016 Academic Year, Nanjing University

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## **Nomination & Application**

### **Deadline for Nomination and Application**

Autumn Semester: April 30

Spring Semester: October 31

### **About Application Form**

- We strongly recommend students to complete the electronic application form and send us scanned copies of all the materials required via emails for **preview** before the deadline, and then post us the original hard copies later at your convenience;
- Notes: Please do complete all the application materials with **clear** information, including full name, contact details, post address, etc. Poor handwriting may delay your admission process.

### **About Requirements for Exchange Applicants**

---- Does NJU have a GPA requirement for exchange applicants? No requirement for GPA.

---- Does NJU have Minimum English Language Requirements? No requirement for English Language Proficiency.

---- Does NJU have Minimum Chinese Language Requirements?

Only for those who would like to join regular Chinese students for content courses taught in Chinese, a certificate of Chinese proficiency of or above HSK level 5 would be needed.

----- Is there any Restrictions of incoming Exchange students' nationality?

Yes, incoming students of **Chinese nationality** will not be considered based on the current enrollment policy of Nanjing University.

### **About the Physical Examination**

----Who needs to take the Physical Examination?

Physical Examination is only required for **one-year** students. The result of Physical Examination will be necessary in the applications for both Visa and Residence Permit in China. Exchange students may take the original result of Physical Examination with them to China. We would like to get the scanned copy for files.

#### ● **Notes:**

1. Student are recommended to finish the Physical Examination in the home country.
2. Validity of the result of Physical Examination is 6 months.
3. A public hospital of above municipal level is required.
4. Please find the attached the Physical Examination Form  
<http://bbs.nju.edu.cn/file/B/baiheyuanlao/20130223071815.doc>.
5. New students coming from abroad need to go to the **Jiangsu International Travel Health Care Center** to hand in proof of a physical examination for verification. A "Health Certificate" will be issued to those who pass verification;
6. There is a chance that student's documents do not meet requirements, in that case, they must undergo another health inspection.

### **About Insurance**

Insurance which should cover the exchange duration is very important for exchange students. **Please kindly note that, according to the fact sheet, incoming students are highly recommended to purchase insurance in their home countries.**

We suggest exchange students bringing the original copy with them when they come to Nanjing. Meanwhile, we would like to have the scanned copy for files.

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## On-campus Accommodation

### ---Does NJU guarantee on campus housing?

NJU would do best to help exchange students with on-campus housing. However, due to the fact that the capacity of Overseas Students' Accommodation at Gulou campus is very limited, **NJU could not guarantee** international exchange students on-campus housing, except for those who have been granted scholarship of living expenses according to the agreement between the two universities.

Students who need to rent apartments in the surrounding area, could follow the instructions of the "Procedures for Arrival", which would be enclosed in the acceptance package, for your favorite residence in Nanjing.

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## Courses and Credits

### ---What courses at NJU are available to international exchange students?

#### ● Chinese Language Courses (Offered by Host Institute IIS)

--IIS will offer Chinese Language Courses to you. These courses are mainly focus on Chinese language and Chinese culture. Exchange students will be divided into classes according to different levels of their Chinese proficiency.

--If you just want to take courses at your host institute IIS, you could just follow the instructions of the staff from IIS when you do the registration. If you have any questions, please contact:

**Teaching Affairs office, IIS, Tel: 86-25-83594613**

Room 520, ZENG Xianzi Building,

Please note that, these courses would be expressed by class hours and scores, rather than credits. IIS could provide class hours and scores, but they will be unable to offer formal NJU credits for these courses to international exchange students.

#### ● Courses Offered by Departments other than IIS

If you would like to take courses in departments other than your host institute IIS, here are two options, Courses Taught in English, and Courses Taught in Chinese.

Kindly note that, you have to get the permission of corresponding departments before attending the courses. Please come to the Office of International Cooperation and Exchanges for help, after you finished the registration at your host institute IIS.

**Office of International Cooperation and Exchanges of NJU,**

Email: [xieweijing@nju.edu.cn](mailto:xieweijing@nju.edu.cn)

Tel: 86-25-83593371,

Room 104, Shuhua Building, Gulou Campus (树华楼 104 室, 国际处学生交流科)

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### English-taught Courses

--There are also some English Courses at NJU for 2014 Fall Semester, which are relatively limited. Please find attached the English Course catalogue for 2014 Fall Semester. You can get formal NJU credits as long as you finish the required class attendance and exam assessment.

### Chinese-taught Courses

--For those who have a certificate of Chinese proficiency of or above HSK level 5, you could take Content Courses taught in Chinese with regular Chinese students after getting permission of the corresponding departments. You can get formal NJU credits as long as you finish the required class attendance and exam assessment.

--Academic units of social sciences, such as School of Liberal Arts, School of History, School of Foreign Studies, would like to accept international students with high level of Chinese Proficiency to join the content courses taught in Chinese.

## Campus Life

### ---Will that be a problem for me living in Nanjing if I could speak little Chinese?

Nanjing has one of China's best situations both in public security and friendliness, so please don't worry too much about your daily life.

You could also be invited to join Buddy Program at NJU, in which individual NJU students would pair with you to help you get involved in the new environment. They may help you get familiar with NJU upon your arrival, and may invite you to activities where you could get more communication with Chinese students.

### ---Living Expenses in Nanjing?

Monthly Living Expenses: RMB 1500 – 3000.

Books for Mandarin Training Courses: about RMB 100 for one semester.

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## Pre-Arrival

### ---Can I arrive in China earlier before the registration days at NJU for traveling?

We would like to emphasize that, all the international students should attend the registration **in accordance with the dates on the admission notice.**

If you are holders of X1 visas, you would be required to go to the Nanjing Municipal Public Security Bureau (PSB) and arrange for a residence permit within 30 days of entering the country. And before going to the PSB, it is necessary to firstly go to the Office of Student Affairs, IIS (your host institute at NJU) to provide proof of a valid visa. So if you arrive earlier 30 days before the registration periods, you will not be able to get help from the Office of Student Affairs at NJU on visa issues. We suggest all exchange students confirming with the Chinese consulates near your city on this issue, and putting the above-mentioned situation into consideration.

### --- School Calendar at IIS and NJU

Institute for International Students (IIS) would be the host institute for you at NJU. You will be required to register as “General Advanced Student” at IIS. There would be an IIS Academic Calendar for you in the acceptance package.

**Please kindly note that, if you would like to take some courses in departments other than IIS, you should also refer to the schedule of classes and final exams correspondingly.**

Generally, Middle June and Late December will be the start of summer and winter vacations separately for IIS advanced students. Middle July and Middle January will be the start of summer and winter vacations for almost all the departments of NJU.

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## Extension of Stay

### ---What should I do if I want to apply for an extension of stay at NJU?

Exchange students who need to extend duration for one more semester at NJU, should firstly report to Office of International Cooperation and Exchanges of NJU for the Certificate of Approval. Please contact:

Email: xieweijing@nju.edu.cn

Tel: 86-25-83593371

Room 104, Shuhua Building, Gulou Campus, NJU

then, with the Certificate of Approval, please go to Office of Student Affairs of IIS for visa extension. Please contact:

Tel: 86-25-83592473

Room 516, Zeng Xianzi Building, IIS, Gulou Campus, NJU