



LUND
UNIVERSITY

International Office

August, 2007

Information sheet

Dear colleagues,

As deadlines for applications approach, we are sending you information and contact details that we hope will help you and your students in the application process.

Lund University International Office has a website for our colleagues at partner universities (International Coordinator's site) where you will find information concerning application procedures, deadlines, courses and pre-registration. In short, everything to better assist the students, please see www.lu.se/o.o.i.s/582 .

- Our **Academic Calendar 2007/2008**: www.lu.se/o.o.i.s/1547
- **Contact information**: Staff members at the International Office: www.lu.se/o.o.i.s/579

Application

- Applications for university-wide agreements should be sent to the International Office. Applications are considered complete when all necessary documents are included as these are defined on the printed version (see page 4). The deadlines are: **15 April/1 October**.
- Socrates/Erasmus applications must be sent directly to the department/faculty with which the agreement is signed. For addresses see: www.lu.se/o.o.i.s/3028

On-line Application for exchange studies and accommodation at:
http://cfsrv10.cfadm.lu.se/apply/onlinereg_instructions.html

Important! Application forms as a document to be printed can only be downloaded from the International Coordinator's site, www.lu.se/o.o.i.s/582 . For use only if the on-line application is not available.

Courses

- **Courses for exchange students**

Courses offered in English at Lund University is presented at:
<http://www.lu.se/o.o.i.s/7385>

Courses in English at various departments usually require that the student already has a certain background in the subject (at least one year of full time studies on the subject before applying for courses). Students should therefore carefully read the specific requirements for exchange students on the website of the department where the

student is considering to study. For example, the Department of Industrial Design and the Department of Architecture demand at least 2 years' prior studies in the subject as well as a portfolio.

Please note, that due to a limited number of spaces, the Academies of Performing Arts and the Faculty of Medicine only admit students within specific faculty/department agreements.

- **The Scandinavian, European and Global Area Studies**, (so-called SAS-courses) are accessible to all exchange students regardless of discipline affiliation:

www.lu.se/o.o.i.s/1491

- **Swedish Language courses** (SVE-courses) are normally outside the scope of the exchange agreements and may account for no more than 7,5 credits of the credits being studied in Lund. Students apply for these courses on-line **upon arrival** in Lund.

www.sol.lu.se/nordiska/exchange

Academic system

- **Credit System**

Sweden is introducing a new credit system, "högskolepoäng" (higher education credits), which replaces the old Swedish system and which is compatible with the European Credit Transfer and Accumulation System (ECTS) credit system.

Under the new Swedish system, one academic year of full-time studies is equivalent to 60 higher education credits. 40 old Swedish credit points equal 60 new higher education credits (and 60 ECTS). For more information on higher education and the academic system in Sweden go to <http://www.lu.se/o.o.i.s/610>

Pre-registration for Housing, Orientation Programme and the Mentor system

Pre-registration is obligatory if the students have **not** filled in the on-line Application for exchange studies (where Housing, Orientation Programme and the Mentor system is included). The students should pre-register at the International Coordinator's site:

www.lu.se/o.o.i.s/582

The deadlines for pre-registration are **20 May** for the autumn semester and **20 November** for the spring semester; the link opens 1 April and 1 October respectively.

The housing situation in Lund has always been a problem, especially during the autumn semester. It is easier to assist your students with accommodation if they choose to come to Lund during the spring semester.

Other important information

- **Visa and financial support**

All students coming from America, Australia, New Zealand, Asia and Africa **must hold a valid visa**, as well as documents certifying a financial coverage of at least SEK 37 000 per semester or SEK 73 000 per academic year. For more information on visa requirements, kindly contact your local Swedish consular services, or consult the Swedish Migration Authorities' web site at: <http://www.migrationsverket.se/english.jsp>

• **Insurance**

All foreign students are covered by “The Swedish State Insurance for Foreign Students” (STUDENT IN). This coverage is restricted to the period of time that the student is in Sweden, as specified in the student’s Letter of Acceptance and extends only to health claims arising while the student is physically present in Sweden. The student also agrees to read and accept the terms and conditions of the insurance agreement as set out in the following link:

<http://www.kammarkollegiet.se/forsakr/villkor/studentineng.pdf>

EU/EEA citizens are required by the Swedish authorities to have comprehensive medical insurance (e.g. European Health Insurance Card, E128 or E111) during their studies in Sweden. Students are requested to contact their local National Health Insurance Institution before coming to Sweden for the required documents.

• **Estimated expenses per month:**

Housing:	3.000 SEK
Meals:	2.000 SEK
Books/supplies:	1.000 SEK
Personal/Miscellaneous:	1.200 SEK
Local Transportation	500 SEK
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Total	7.700 SEK

• **STARS (Study Abroad Report System)**

We would greatly appreciate your support in informing your students about our evaluation system STARS. The information provided is written by former exchange students of Lund University from all over the world. Please have a look; you might find valuable information. Exchange students are required to fill in STARS while in Lund. Find out more about STARS at: <http://www.stars.liu.se/outbound/>

Thank you for your cooperation.

Sincerely,

Ulrika Qvist Mathiesen
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International Liaison Officer
Incoming students