# INFORMATION SHEET 2016/2017

**ERASMUS / NON-EU EXCHANGE STUDENTS**

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## UNIVERSITY COLLEGE DUBLIN
**LOCHLANN QUINN SCHOOL OF BUSINESS**
BELFIELD, DUBLIN 4, IRELAND

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## CONTACTS

**Esther Sanz, International Affairs Officer**
New Partnerships, agreement renewal and balances. Incoming students.
Tel: +353 1 7164750/ E-mail: esther.sanz@ucd.ie

**Student queries:**
Aine Ni Riain quinnexchanges@ucd.ie

**Deirdre Linehan-O’Brien, BComm (International) Programme Manager**
Tel: +353 1 7164729/ E-mail: deirdre.linehan-obrien@ucd.ie
Outgoing students BComm (International) Programme

Information for UCD International students including UCD International Student Handbook:
[http://www.ucd.ie/international](http://www.ucd.ie/international)

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## INTERNATIONAL ACCREDITATIONS

UCD Lochlann Quinn School of Business is the leading Undergraduate Business School in Ireland.

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## NOMINATION/APPLICATION Deadlines

Nominated students will receive online application information via e-mail.

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## TERM DATES- Academic year 2016/2017

[http://www.ucd.ie/students/keydates.htm](http://www.ucd.ie/students/keydates.htm)

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**Only School in Ireland to hold the “Triple Crown of Accreditation”:**
AACSB (International) and EQUIS, the top European accreditation, with our postgraduate School, UCD Michael Smurfit Graduate School of Business, holding the prestigious AMBA accreditation.

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**Semester one and full year students:**
Deadline to receive nominations: 1st May 2016
Deadline to submit online applications: 15th May 2016

**Semester two students:**
Deadline to receive nominations: 1st October 2016
Deadline to submit online application: 15th October 2016

**Semester one:**
Teaching Term: 12th September- 2nd December 2016
Exams: 10th to Friday 22nd December 2016
Students don't have to be in UCD for the grade approval process at the beginning of January 2017.

**Semester two:**
Business Orientation session: 19th January 2017 (TBC)
Teaching term: 23rd January -28th April 2017
Exams: 8th to 19th May 2017
### ORIENTATION ACTIVITIES

An Orientation session for Lochlann Quinn School of Business incoming International students takes place on Thursday before the official start of each academic term. In addition to it, **UCD Central International Office** runs a programme of social events for all international students coming to study at UCD. This usually takes place during the week before term starts and also during the first week of each semester. Please check UCD Central International Office webpage. Details will be updated in due course: [www.ucd.ie/international](http://www.ucd.ie/international)

### IMMIGRATION

Please check the 'Irish Naturalisation and Immigration Service' webpage for full details on application procedures and to see whether you require a visa to study in Ireland: [http://www.inis.gov.ie/](http://www.inis.gov.ie/)

You should also check out the website of the Irish Department of Foreign Affairs for details of the Irish Embassy attached to your country: [http://www.dfa.ie/home/index.aspx?id=8605](http://www.dfa.ie/home/index.aspx?id=8605)

Registering with the Garda National Immigration Bureau (GNIB): All non-EU/EEA students must register with the GNIB after they have registered with UCD and before the stamped date on their passport. Further details are available on the UCD International Office webpage. Students will also receive information about this process at the orientation session for incoming exchange students.

### HEALTH

**EU Nationals**: Students from EU Member States in possession of the European Health Insurance Card (EHIC) are entitled to public health services in Ireland. The EHIC card is available from the health authorities in your home country. For further information, please see the European Health Insurance Card website. [http://www.ehic.ie/](http://www.ehic.ie/)

**Non-EU Nationals**: Because of GNIB regulations, non-EU students must obtain private health insurance. UCD doesn’t arrange health insurance for students.

**HEALTH INSURANCE**: Non-EU students must obtain private health insurance. You can purchase insurance in your home country, however you will need to ensure that it is valid in Ireland and in any other countries you plan to travel to. There are different levels of private health insurance available. Students are advised to read their policy documents carefully. The GNIB require that, if you have health insurance from your own country it must cover you up to €25,000 for in-hospital treatment.

### WORKING IN IRELAND

**EU/EEA Nationals** have the same entitlement to take up employment as that of an Irish person.

**Non-EU/EEA Nationals**: Students who are attending a full-time course of one year’s duration (on a course leading to a qualification which is recognised by the Irish Department of Education and Science) are entitled to seek employment on a casual basis. Casual employment means you can work for 20 hours per week during term time or full-time (up to 40 hours) during normal college holidays. One semester students cannot seek employment.

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[Image 72x50 to 200x106] [Image 225x50 to 261x106] [Image 286x50 to 339x106] [Image 359x49 to 429x91] [Image 457x50 to 521x80]
### COST OF LIVING

http://www.ucd.ie/international/study-at-ucd-global/coming-to-ireland/living-costs/

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<th>Estimate of a monthly student budget: € 1,300</th>
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### HOUSING

http://www.ucd.ie/residences
http://www.ucd.ie/international/study-at-ucd-ie/

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<th>Once students have been accepted to UCD, they will receive accommodation application information via e-mail. On campus accommodation is available at both the Belfield and Blackrock campus. UCD has set aside a large proportion of on-campus rooms for international students. However, places are limited and we regret that we are unable to guarantee accommodation to all international students.</th>
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### STUDY PROGRAMME

Information on BUSINESS MODULES available can be found on our webpage:
http://www.ucd.ie/quinn/internationalstudents/erasmusnon-euexchange/curriculum.html

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<th>Online Business module registration takes place in August/September for semester 1 December/January for semester 2.</th>
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### LAPTOP POLICY

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<th>UCD uses the European Credit Transfer System. Modules are generally worth 5ECTS credits each.</th>
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### LANGUAGE OF INSTRUCTION: ENGLISH

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<th>English Language proficiency</th>
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#### LANGUAGE MODULES

UCD Applied Language Centre [www.ucd.ie/alc](http://www.ucd.ie/alc)

#### LANGUAGE MODULES

UCD

### As a guideline, the minimum English language requirement for students undertaking a Full time Degree programme in UCD is:

1. TOEIC 750
2. IELTS 6.5
3. TOEFL 600. A min score of 100 in internet based TOEFL

While Quinn School of Business does not apply the above requirement to incoming Erasmus/Exchange students, students must have adequate English language skills to follow their lectures and take their exams through English while in UCD (recommended level of B2/B1 CEF). Exchange students should check with Lochlann Quinn School of Business for suitable alternatives.

**Very important!** Students who need to apply for a visa must check with the relevant Embassy to see whether an English language certificate is required as part of the visa process.
English and other foreign language modules are offered by UCD Applied Language Centre (ALC) each semester. Each module is worth 5 ECTS credits.

**STUDENT SERVICES and FACILITIES**

- [http://www.ucd.ie/stu_services.htm](http://www.ucd.ie/stu_services.htm)
- **Clubs and Societies** [http://www.ucd.ie/sportandsocieties.htm](http://www.ucd.ie/sportandsocieties.htm)
- Over 100 clubs and societies ranging from sports to academic interests. Of particular interest to international students may be the ESN (Erasmus Student Network) or the International Student Society.
- **Buddy Programme** (UCD International)
- **Library.** All registered students are entitled to use and borrow books from the libraries, located in Belfield and the Blackrock campus.
- **Restaurants** and snack-bars.
- **Sports Centre:** UCD has an excellent sports center, located on the Belfield campus.
- **Students’ Union:** [www.ucd.ie/stunion](http://www.ucd.ie/stunion)
- **Student Health Centre** [http://www.ucd.ie/stuhealth/](http://www.ucd.ie/stuhealth/)
- **Student Advisers:** provide support for all students during their university experience working in conjunction with academic and administrative staff.