



## Student Exchange Programme

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<b>Website</b>	<a href="http://www.polyu.edu.hk/~aeco/public/eexc.htm">www.polyu.edu.hk/~aeco/public/eexc.htm</a>		
<b>Emergency Phone No.</b>	(852) 9189 5089 (This is an emergency SOS phone number for exchange students to contact us during non-office hour only)		

**TERM DATES :** First semester : Early September -- Mid January  
Second semester: Mid January -- Early June  
Summer semester : Mid June -- Mid August

**EXPECTED ARRIVAL DATE :** Within the week before the semester commences

**EXCHANGE APPLICATION DEADLINE :** First semester : 15 April  
Second semester: 1 October  
Summer semester: 1 March

### NECESSARY EXCHANGE APPLICATION DOCUMENTS:

- Enrolment Form for PolyU Inbound Exchange Student (obtainable from coordinator of home institution)
- Curriculum Vitae in English
- Official or certified university transcript showing all university courses taken in the past as well as courses in which you are currently enrolled. If transcript is not in English (or Chinese), it must be accompanied by a certified translation.
- Copy of passport identification page (valid through the exchange period)  
or Copy of Mainland ID Card and Mainland Residence Registration Card (for Chinese Mainland students)  
or Hong Kong ID Card (for students who have the right of abode in Hong Kong)
- Financial documents from a bank verifying financial support of HK\$20,000 (for non-fee-paying students) or HK\$50,000 (for fee-paying students) per semester.
- Visa application forms ID936A (2 pages) & ID936E, ID936K and ID936L  
( for English version: [http://www.immd.gov.hk/pdf/forms/id\(e\)936.pdf](http://www.immd.gov.hk/pdf/forms/id(e)936.pdf) )  
( for Chinese version: [http://www.immd.gov.hk/pdf/forms/id\(c\)936.pdf](http://www.immd.gov.hk/pdf/forms/id(c)936.pdf) )
- One extra photo for PolyU Student ID Card

**APPLICATION PROCEDURE:** [http://www.polyu.edu.hk/~aeco/public/eexc\\_inbound\\_application.htm](http://www.polyu.edu.hk/~aeco/public/eexc_inbound_application.htm)

**HOUSING AND DEADLINE :** Exchange students will be arranged to reside in the PolyU Student Halls of Residence. Hall booking form must be submitted as soon as the student is admitted. Student Hall website: [www.polyu.edu.hk/hall](http://www.polyu.edu.hk/hall)

**ESTIMATED LIVING EXPENSES PER MONTH:**

	<b>HK\$</b>	<b>US\$</b>
Accommodation (in Student Residential Hall)	1,200	150
Food and Public Transport	2,800	350
Others (Laundry, Books and Stationery , Miscellaneous Expenses)	1,300	165
<b>Total:</b>	<b>5,300</b>	<b>665</b>

*\* A tuition fee of HK\$30,000 (US\$3,800) per semester would be charged to students from non-partner institutions.*

**VISA REQUIREMENT:**

All overseas students who take part in study programmes in Hong Kong must obtain a student visa. Application procedures: [http://www.polyu.edu.hk/~aeco/public/eexc\\_inbound\\_visa.htm](http://www.polyu.edu.hk/~aeco/public/eexc_inbound_visa.htm)

**INSURANCE REQUIREMENT:**

All exchange students are required to enroll in an appropriate insurance scheme which covers the whole exchange period before departing for Hong Kong. Students should insure themselves against Medical Expenses, Personal Liability, Emergency Medical Evacuation and Repatriation. Students may either purchase the insurance by themselves in home country or purchase a specific insurance via PolyU.

**LEARNING EXPECTATIONS :**

- **CLASS FORMAT :** Lecture, tutorial, project
- **GRADING :**

Grade	Description	Grade Point
A+	Excellent	4.5
A		4
B+	Good	3.5
B		3
C+	Satisfactory	2.5
C		2
D+	Marginal	1.5
D		1
F	Failure	0

- **AVERAGE COURSE LOAD PER SEMESTER:** 15-18 credits. 3 credits = 42 contact hours.  
Exchange students are allowed to take 9-21 credits per semester and are required to take at least 9 credits in order to register as full-time students.
- **EXAMINATIONS :** Final Examination + Projects/Presentations

**LANGUAGE OF INSTRUCTION :** English

**ACADEMIC PROGRAMS OFFERED (COURSE INFORMATION) :**

[http://www.polyu.edu.hk/~aeco/public/eexc\\_inbound\\_acadprog.htm](http://www.polyu.edu.hk/~aeco/public/eexc_inbound_acadprog.htm)

**SUBJECT SELECTION PROCEDURE:**

[http://www.polyu.edu.hk/~aeco/public/eexc\\_inbound\\_subreg.htm](http://www.polyu.edu.hk/~aeco/public/eexc_inbound_subreg.htm)

**SOCIAL AND CULTURAL PROGRAMMES:**

[http://www.polyu.edu.hk/~aeco/public/eexc\\_social.htm](http://www.polyu.edu.hk/~aeco/public/eexc_social.htm)

**SUMMER SCHOOL ON CHINESE LANGUAGE AND CULTURE:**

<http://www.polyu.edu.hk/~aeco/public/summerschool.htm>

**CAMPUS FACILITIES:**

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|--------------------|--|
| - Sports Centre    | - Convenience Store                    |
| - Library          | - Bank                                 |
| - Swimming Pool    | - Canteens and Restaurants             |
| - Amenities Centre | - Computer Centre with internet access |
| - Bookshop         | - University Health Service            |