

Partner Information 2010/11

Name of Institution: University of Graz, Austria

| Semester Dates | Semester 1 ('Wintersemester' in Graz) |
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| Preferred arrival date | for students participating in the intensive German course: September 1-5, 2010 others: 17-19 September 2010 Dorm rooms will only be available from Sept. 1 onwards! |
| Registration/Orientation dates | We offer two registration dates, and the first one is intended for participants of the Intensive German course. <u>Participation in one of the registration sessions is mandatory for exchange students.</u> Orientation events are offered in the week following each registration. Registration 1: 6 September 2010 Registration 2: 20 September 2010 |
| Classes start | October 1, 2010 |
| Break (from – to) | 20 December 2010 – 9 January 2011 (3-week Christmas break) |
| Last day of the semester | 30 January 2011, exams are held in the week before (early exams have to be arranged individually; professors are usually very accommodating – only the faculty of business can not offer early exams per se) |
| Departure date | February 1, 2011 |

| Semester Dates | Semester 2 ('Sommersemester' in Graz) |
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| Preferred arrival date | for students participating in the intensive German course: February 1-2, 2011 others: 11-13 February 2011 Dorm rooms will only be available from Feb. 1 onwards! |
| Registration/Orientation dates | We offer one registration day in our summer term, <u>participation is mandatory for exchange students.</u> Orientation events are offered in the week following each registration. Registration: February 14, 2011 |
| Classes start | 28 February 2011 |
| Break (from – to) | 18 April – 8 May 2011 (3-week Easter break) |
| Last day of the semester | July 2, 2011 |

| University | |
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| Departments that students are excluded from | None; only placement in labs is generally difficult |
| University academic strengths | Comprehensive University (Humanities, Natural Sciences, Law, Business Administration, Theology) |
| Study programs available | http://www.uni-graz.at/en/verawww_studienangebot.htm |
| Language specifications (e.g. all courses in English) | Most courses are taught in German. However, a selection of courses at various departments is also taught in English. The courses for 2010/11 will be available online in July 2010. For courses taught in English, students can go to http://www.uni-graz.at/bibwww_s_in_en_course.htm and check what was/is on offer in 2009/10 (for the course description, please click on a course title). That provides a good overview of which courses will be available in English in 2010/11. |
| Preparatory German language course for incoming students | September 6-24 2010 or February 3-24, 2011 20 teaching hours per week, i.e. 60 hours altogether from beginners to advanced level (6 ECTS, course will show on students' transcripts); exchange students pay a reduced participation fee of 150 Euro. For more information: http://www.uni-graz.at/fszwww_studierende-deutschintensiv.htm e-mail: treffpunktsprachen@uni-graz.at |
| German language courses during the semester | Students can enroll in semester courses with 'treffpunkt sprachen' and the courses will show on their Uni Graz transcripts. Students will receive a voucher worth 25 Euro for these courses and they can take as many courses as they like. A two-hour semester course costs 50 EURO. |

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| Website of Institution Website for Exchange Students Academic Calendar | http://www.uni-graz.at http://www.uni-graz.at/en/bibwww_s-incoming.htm http://www.uni-graz.at/en/bibwww_wg_ak.htm |
| Online Course Catalogue | Please follow these steps: 1. go to https://online.uni-graz.at 2. go to “Suche” in the grey field and in the drop-down menu choose “Studien” 3. click on “Suchen” (search) and all fields of study at the University of Graz will be listed (5 or so pages) 4. click on the field of study you’re interested in 5. on the left hand side, elective subjects (Wahlfachkataloge) will be listed. BUT if you click on “Semesterplan-Details” (detailed semester plan) in the upper right hand corner, all available courses of the whole academic year will appear. 6. if you click on the course title a detailed course description will appear. In the course description you’ll also find the teacher’s email address, if you need further course details. For courses offered in English, please go to: http://www.uni-graz.at/bibwww_s_in_en_course.htm and see the section on ‘language specifications’ above. |
| Courses in engineering and other technical fields | The University of Graz has a unique cooperation with the Technical University of Graz (TUG), where our exchange students can co-enrol at the TUG and take courses from there at no extra costs. Students can also get a transcript from the TUG. The search for courses offered is very similar to the University of Graz system: 1. go to https://online.tu-graz.ac.at/ 2. go to “Suche” in the grey field and in the drop-down menu choose “Studien” 3. click on “Suchen” (search) and all fields of study at TUG will be listed 4. click on the field of study you’re interested in 5. on the left hand side, elective subjects (Wahlfachkataloge) will be listed. BUT if you click on “Semesterplan-Details” (detailed semester plan) in the upper right hand corner, all available courses of the whole academic year will appear 6. if you click on the course title a detailed course description will appear |
| Application deadline | June 15 (semester 1) and November 15 (semester 2) |
| Application material on the web site | The application documents for 2010/11 will be made available on the net in February 2010. Please check the homepage of the Office of International Relations (http://www.uni-graz.at/en/bibwww_forms.htm#stud-in) and scroll down to ‘Joint Study/ISEP/AEN/MAUI’. |
| Application procedure | Home university sends nominations to Graz. After confirmed, student application papers should be sent to Graz by June 15 or November 15, respectively |
| Students receive the acceptance package in: | July (semester 1) and December (semester 2) |
| Compulsory language requirements for exchange students | The equivalent of two years of college German is desirable, if students want to follow courses in German. Students with no German proficiency can be accepted, if they find enough courses taught in English to meet their home university’s credit requirements. Participation in our pre-semester German intensive course is mandatory for these students, though. |
| Minimum and maximum number of units/credits | Graz does not require a minimum or maximum number of courses. 24-30 ECTS credits per semester are considered a full-time load. |
| Website link to grading system | http://www.uni-graz.at/en/bibwww_ects-stud.htm |

Housing

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| Type of student housing available (e.g. University residence halls, share flat) | Shared flats (self-contained) in student dormitory with cooking facilities. Single and double occupancy available. Rooms in student dorms are only available from either September 1 or February 1. |
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| Housing cost estimate | Prices vary greatly according to standard and amount of service that's included in the rent. Double: between Euro 600 and 1.250 per semester Single: between Euro 1.200 and 3.000 per semester Graz offers a housing scholarship for a double occupancy room in a student dorm. Students can sign up for a single room too and will only have to pay the difference in price compared to a double. |
| Is arrival pick-up service provided to exchange students? If yes, how do they apply? | Yes. Students will be assigned a buddy (i.e. an Austrian student who helps them settle in). Students will receive an arrival form. If they send it back to the Office of International Relations, they will be met by their buddy upon arrival. |

Other

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| Average cost of living per semester (rent, food, books, health insurance, local transportation) | Appr. Euro 1.900 per semester for students with a housing scholarship, i.e. excluding rent for a double occupancy room. |
| Additional fees to pay (indicate amounts and subjects) | appr. Euro 19 per semester (Student Union fee + student ID) |
| Health insurance requirements | Students have to buy the Austrian National Health Insurance. Costs: appr. 25 Euro per month. This policy covers students not just in Austria but in all EU countries. In Austria, dental and eye examinations as well as medication costs are included. However, this insurance is only available after students have arrived in Graz and it does not cover medical evacuation or repatriation. We suggest students make sure they have additional travel insurance for their journey to Graz and back home and purchase medical evacuation/repatriation coverage for the entire length of their stay. |
| Visa requirements | International students from outside the European Union who stay in Austria for under 6 months need to apply for a so-called 'visa D' through the Austrian Embassy or a Consulate in their country of residence. Students staying for longer than 6 months have to apply for a residence permit. Canadian, Japanese and US citizens can apply for the residence permit AFTER they arrive in Graz. The coordinator will inform nominated students about the application process and which documentation they need to bring along. Costs: appr. € 110 |
| Student jobs available/allowed? | Visa regulations make finding a job very difficult (unless students also hold an EU passport). Graz University has no facilities to help secure a job. Students should NOT rely on getting a job in Graz when budgeting their exchange! |

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| Websites for further local information about the city/town university area | http://www.graz.at/ |
| Distance from the nearest major city | 2 hours to Vienna (capital city of Austria), 1 hour to Maribor (closest big city in Slovenia), 4 hours to Venice (on the bus) |

Contact Persons

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| Preferred person of contact for general questions about the exchange agreement: | Doris Knasar |
| Email | doris.knasar@uni-graz.at |
| Phone ++ 43/316/380-2213 | Fax ++ 43/316/380-9156 |
| Preferred person of contact for Incoming Students: | Christa Grassauer |
| Email | christa.grassauer@uni-graz.at |
| Phone ++ 43/316/380-1254 | Fax ++ 43/316/380-9156 |
| Preferred person of contact for Graz Outgoing Students: | Petra Rabitsch |
| Email | petra.rabitsch@uni-graz.at |
| Phone ++ 43/316/380-1251 | Fax ++ 43/316/380-9156 |