



UQ Summer Research Scholarship Program GUIDELINES

What is the UQ Summer Research Scholarship Program?

The UQ Summer Research Scholarship Program offers scholarships to students who are enrolled in research internships over the summer vacation period. Research internships provide students with the opportunity to work with a researcher in a formal research environment so that they may experience the research process and discover what research is being undertaken in their field of interest at UQ. In addition, some students may qualify to receive a scholarship for the duration of their internship.

Please note:

- each individual student will only be eligible to receive a Research Scholarship once; and
- allocation of the scholarships is decided by the faculty, school, research centre or institute where the research is undertaken.

Who is eligible?

The UQ Summer Research Scholarship Program is open to:

- undergraduate and some masters by coursework students;
- who are currently enrolled in an undergraduate or postgraduate coursework degree at an Australian, New Zealand or international university*; and
- who are completing the second, third or honours year of a full-time undergraduate degree program or close to completing their postgraduate by coursework study*.

*restrictions may apply in certain study areas, please refer to specific study area information.

Where can I undertake my research?

The UQ Summer Research Scholarship Program is offered by a variety of schools, research centres and institutes during the summer vacation period (from mid-November to mid-February). Offers will be made subject to the availability of projects, appropriate supervision, accommodation, and funding.

You should discuss your application with the contact person listed, potential supervisors or administration staff in the area of your interest for full details of program length and activities. Some areas may have detailed lists of specific projects available over summer, while you may have to directly contact other areas regarding available projects.

Opportunities are currently available in the following areas:

[UQ Diamantina Institute for Cancer, Immunology and Metabolic Medicine](#)

[Institute for Molecular Bioscience](#)

[Queensland Brain Institute](#)

[Australian Institute for Bioengineering and Nanotechnology](#)

[Institute for Social Science Research](#)

[Sustainable Minerals Institute](#)

Faculty of Arts

- [School of Music](#)
- [School of History, Philosophy, Religion and Classics](#)
- [Centre for the History of European Discourses](#)

Faculty of Business, Economics and Law

- [School of Tourism](#)

Faculty of Engineering, Architecture and Information Technology

- [School of Chemical Engineering](#)
- [School of Civil Engineering](#)
- [School of Architecture](#)
- [CAST Cooperative Research Centre and UQ Materials Performance](#)

Faculty of Health Sciences

- [School of Health and Rehabilitation Sciences](#)
- [School of Human Movement Studies](#)
- [School of Medicine \(Centre for Intellectual and Developmental Disability\)](#)
- [School of Nursing and Midwifery](#)
- [School of Pharmacy](#)
- [UQ Centre for Clinical Research](#)

Faculty of Natural Resources, Agriculture and Veterinary Science

- School of Animal Studies
- School of Integrative Systems
- School of Land, Crop and Food Sciences
- School of Veterinary Science

Faculty of Science

- School of Biological Sciences
- School of Biomedical Sciences
- School of Chemistry and Molecular Biosciences
- School of Earth Sciences
- School of Geography, Planning and Environmental Management
- School of Mathematics and Physics

Faculty of Social and Behavioural Sciences

- School of Education
- School of Journalism and Communication
- School of Political Science and International Studies
- School of Psychology
- School of Social Science
- School of Social Work and Human Services

What are the benefits?

Research internships provide:

- supervision by well-established researchers;
- access to facilities and experiences that you will not have been exposed to in your previous studies;
- a possibility of obtaining credit (or milestone requirements) towards your degree. (Not all study areas will offer the summer program for credit, please refer to specific study area information for further detail. Recognition towards degree requirements is also subject to the degree rules and structure of your undergraduate/postgraduate program. Applicants should seek academic advice from their faculty or home institution regarding the recognition that is possible from any summer research internship studies); and
- students who qualify for a Research Scholarship will also receive a weekly allowance of \$300, paid jointly by the Office of Undergraduate Education and the participating school, research centre or institute. The weekly allowance is not normally paid during periods away from the University.

In addition to these benefits, non-UQ students based outside Brisbane who qualify for a Research Scholarship will be provided with*:

- a contribution towards travel expenses to and from Brisbane, based on economy rail fares at student concession rates (or, for people from more distant parts of Australia, and New Zealand, economy-class airfares); and
- accommodation and all meals at a residential college on campus (the total value of the scholarship for students from outside of Brisbane including scholarship will not exceed \$7000).

*Not all study areas will offer placements to non-UQ enrolled students, please refer to specific study area for further information.

What is the time commitment?

The period of tenure of the UQ Summer Research Scholarship Program will be up to 10 weeks, unless otherwise specified, generally commencing in mid-November and concluding in mid-February. However, the timeframe can vary from 6 - 10 weeks in length. The school/institute contact officer for your study/research/discipline area will be able to provide details on the starting dates and length, specific programs, and expected workload.

The period of tenure is normally broken into two parts to allow for the Christmas period when the University is closed. The Research Scholarship weekly allowance is not normally paid during periods away from the University.

What are my obligations?

Summer research scholars are expected to participate in an ongoing research project or to undertake a substantial piece of supervised research work.

Where appropriate to the project, additional discipline/project specific obligations may also be required, such as training in research safety and ethics. Please refer to specific study area for further detail.

How can I apply for the UQ Summer Research Program?

Students who wish to be considered for the UQ Summer Research Scholarship Program should submit their application to the Office of Undergraduate Education by **5pm 12 October 2009**.

Applications will then be forwarded to relevant school/institute/centre for assessment and selection.

To apply, students need to:

1. Choose a project from the study/research/discipline areas available.
2. Contact the school/institute contact officer and/or supervisor in your preferred field of study before submitting an application. This will allow you to obtain more information about project availability and suitability.
3. Gain supervisor approval for involvement in your nominated project and have them attach their electronic signature the relevant section of your application or send email confirmation.
3. Submit your completed application form and supporting documentation to the Office of Undergraduate Education: undergrad@uq.edu.au by **5pm 12 October 2009**. Some study areas have earlier closing dates. Please refer to specific study area information for further information.

Students can apply for up to two projects and late applications may be considered in some areas.

What do I need to submit for consideration?

- Completed UQ Summer Research Scholarship Program application form
- Email confirmation from supervisor (if no signature on application form)
- Current UQ Studies Report/or for non UQ students, an official academic transcript
- One page summary Curriculum Vitae
- One page personal statement addressing why you want to participate in the program

What are the Assessment Criteria?

Applications will be assessed by individual faculties, schools or institutes. Research Internships including Research Scholarships will be awarded on a competitive basis taking into account:

- the availability of projects and supervisors;
- the academic merit of the applicant;
- reasons provided for wanting to participate in the program
- the quality of the project; and
- funding available.

The school/institute contact officer for your study/research/discipline area will be able to provide more information on specific assessment criteria.

Termination

The Research Internship may be terminated at any time if the research or conduct of the scholar is deemed to be unsatisfactory, or if ill-health seriously interferes with the research.

Health Cover for Overseas Students

New Zealand students in Australia as summer research scholars, and other overseas students, must have medical and hospital insurance. They can either take out medical and hospital insurance associated with travel insurance before they leave home, or they can obtain health coverage with the health insurance scheme, Overseas Student Health Cover (OSHC), operated by Medibank Private after their arrival in Brisbane. Proof of cover will be required upon commencement.

Insurance for domestic students

Domestic students who are required to travel to Brisbane to participate in the program are advised to take out an appropriate travel insurance policy if they wish to be covered against any travel risks. UQ Summer Research scholars should note that they will only be covered by the University's public liability insurance to the extent that an accident occurs at the University for which the University is at fault.

Who is the relevant contact officer?

Each study/research/discipline area has a contact officer who can provide further details on specific projects available. It is highly recommended that you liaise with the contact officer before applying for an internship, to discuss the suitability and availability of projects and to obtain specific information about project activities and eligibility requirements.

Accommodation*

For non-UQ Summer Research scholars from outside of Brisbane, accommodation and all meals will be provided at one of the residential colleges on campus.

* Please note, not all study areas will offer placements to non-UQ enrolled students, please refer to specific study/research/discipline area for further information.

Travel*

A contribution to the cost of return travel to Brisbane from within Australia and from New Zealand will be included for successful Summer Research Scholarship recipients. This contribution will include:

- (i) the contribution towards return fares will be based upon economy rail fares to Brisbane, at student concession rates by the most direct route; or
- (ii) the contribution may be based upon the cost of an economy-class air fare by the most direct route at student or other concessional rates from approved locations;
- (iii) any additional costs incurred through amending a booking, or missing a flight are to be met by the student.

Please note: If a research internship is terminated for any reason prior to the student beginning the Research Program period, the University will not be liable for any costs, and if terminated during the Research Program period the University will have sole discretion to determine if any reasonable expenses will be reimbursed. The decision whether to meet travel costs is at the discretion of the University.

* Please note, not all study areas will offer placements to non-UQ enrolled students, please refer to specific study area information for further information.

Weekly Allowance

Students who qualify for Research Scholarship will receive a weekly allowance of \$300, paid jointly by the Office of Undergraduate Education and the participating school, research centre or institute. The weekly allowance is not normally paid during periods away from the University.

Tax and Austudy implications

It is the responsibility of all Summer Research scholars to make their own enquiries and seek independent advice regarding any tax liability or impact on Centrelink payments arising from receipt of this Internship.

Recognition towards undergraduate degree requirements

Applicants should seek academic advice from their faculty or home institution regarding recognition possible from any Research Internship studies. Not all study areas will offer their summer program for credit, so please refer to specific study area information for further details. Recognition available will depend on the program offered by the study area, as well as the undergraduate degree program being undertaken by the student and its program rules and structure.

Where credit is available, students will be required to enroll in a UQ course.

Students who are NOT currently enrolled at UQ and wish to receive credit for their studies must be eligible for Cross Institutional Study <http://www.uq.edu.au/study/index.html?page=5779&pid=0>. Applications need to be sent to the UQ Student Centre.

Non-UQ students will need to liaise with their home institutions to ascertain if credit or recognition for UQ Summer Research studies will be accepted towards their undergraduate degree programs.