Doctor of Biotechnology

1. Program rules dictionary:
   1.1 For the purposes of applying part 1 and schedule 1 of the GARs, a reference to student is to be read as candidate.
   1.2 pre-2007 student means a student who first enrolled in the program before 1 January 2007.

2. Admission:
   2.1 Before applying for admission an applicant must —
       (a) discuss the proposed program with the program co-ordinator; and
       (b) if directed by the program co-ordinator, consult with other nominated persons in the development of the proposed program.
   2.2 To be admitted as a candidate, the applicant must —
       (a) hold an approved honours or masters degree; and
       (b) satisfy the executive dean that based on the applicant's research publications or written reports of work done by the applicant, the applicant is suitably qualified for admission.
   2.3 For rule 2.2(a), a coursework masters degree will not be an approved degree unless the applicant gained a GPA of 5 or equivalent and the executive dean and head of department decide that the applicant's performance in the research component is a suitable basis for admission.

3. Approval of Admission:
   The executive dean must —
   (a) appoint a supervisor; and
   (b) set the date of registration as a candidate; and
   (c) set any special conditions.

4. Enrolment status:
   4.1 A candidate may enrol on a full-time or part-time basis with the approval of the executive dean, head of department and supervisor.
   4.2 A candidate may transfer between full-time and part-time enrolment with the approval of the executive. The executive dean may set conditions.

5. Program of study and research:
   A candidate must pursue a program of #48 of advanced study and research under the appointed supervisor that has been approved by the executive dean including —
   (a) #16 from part A; and
   (b) #16 from part B; and
   (c) #16 from part C.
6. **Credit for other study:**
   6.1 The executive dean may grant credit for previous work done by a candidate.
   6.2 Credit must not be given for work undertaken towards a completed award.
   6.3 Credit must only be given for work that was adequately supervised and of appropriate quality.

7. **Supervision:**
   7.1 A supervisor must —
   (a) be familiar with and adhere to the rules and bring relevant rules to the candidate's attention;
   (b) assist the candidate in the selection of a topic likely to produce significant results within the candidature; and
   (c) assist and guide the candidate in the development of an appropriate program of study and research; and
   (d) meet frequently with the candidate to discuss progress with the program and assist on the resolution of difficulties; and
   (e) report on the candidate’s progress when required; and
   (f) keep a record of attendance of part-time candidates at the University; and
   (g) advise the candidate of the aims, scope and presentation of the thesis; and
   (h) review major sections of the thesis during its writing; and
   (i) provide critical comment on each draft of the thesis before submission of the completed thesis.

7.2 If a supervisor is unable to perform the duties in rule 7.1 because of absence, illness or other sufficient reason, the executive dean may appoint a new supervisor.

7.3 A supervisor or candidate may apply to the executive dean for a change of supervisor.

8. **Reports:**
   8.1 A candidate must provide regular reports on the work undertaken. The reports must also show that the candidate is complying with the rules.
   8.2 The candidate must be advised of the form and timing of the reports.
   8.3 The candidate must submit the reports to the supervisor. The report will then be forwarded to the executive dean with the comments of the supervisor.

9. **Cancellation of enrolment:**
   A candidate may cancel enrolment at any time by giving notice to the secretary and registrar.

10. **Termination of enrolment:**
    The executive dean may terminate a candidate’s enrolment at any time if the executive dean decides that the candidate has not —
    (a) made satisfactory progress with the work; or
    (b) complied with a reasonable direction of the supervisor or program co-ordinator; or
    (c) provided in sufficient detail a report required under the rules; or
(d) complied with a condition of enrolment set by the executive dean; or
(e) paid a fee; or
(f) lodged a form required by the rules.

11. Thesis:

11.1 A candidate must submit a thesis incorporating the results of the student's work which includes —

(a) an abstract of up to 700 words; and
(b) a signed statement by the candidate —
   (i) that the thesis does not include a substantial part of work submitted for another award; and
   (ii) indicating any part of the thesis that has been submitted for another award; and
   (iii) indicating any part of the thesis that is not original work; and
(c) detailed source references.

11.2 The candidate must present 4 copies of the thesis to the secretary and registrar.

11.3 The candidate must arrange for the thesis to be permanently bound to the satisfaction of the executive dean before the award is conferred.

12. Examination of thesis:

12.1 The executive dean must appoint 2 examiners to report on the thesis. The examiners must not be staff members of the University.

12.2 A candidate may request that the thesis be submitted for examination even if the supervisor or head of department considers the thesis does not have sufficient merit.

12.3 The examiners may consult each other but each must report separately.

12.4 An examiner may question the candidate in writing through the secretary and registrar on any aspect of the thesis which the examiner believes requires clarification. The secretary and registrar must send a copy of the question and answer to each examiner.

12.5 An examiner may recommend to the executive dean that the candidate should take examinations. The examinations may be written, oral or practical.

12.6 After considering the examiners’ reports, the executive dean may —

(a) recommend that senate award the degree; or
(b) give the candidate the opportunity to revise and resubmit the thesis; or
(c) require the candidate to do any of the following —
   (i) revise passages of the thesis;
   (ii) correct textual errors;
   (iii) take written, oral or practical examinations;
   (iv) submit supplementary essays or papers within a specified time; or
(d) fail the thesis; or
(e) make another decision or recommendation if satisfied that —
(i) it will be onerous or impractical for the student to comply with the decision or recommendation; and
(ii) academic standards will not be lowered; and
(iii) the action will not be unfair to another student.

13. **Access to reports:**
   A candidate may access the examiners' reports under the terms of University policy.

14. **Resubmission of thesis:**
   14.1 The time limits for resubmission of the thesis are —
   (a) one year (if full-time) or 2 years (if part-time) — if required to revise and resubmit; or
   (b) 6 months — if required to revise passages of the thesis; or
   (c) 3 months — if required to correct textual errors.
   14.2 When submitting the revised thesis, the candidate must include —
   (a) a list of the amendments; and
   (b) a statement indicating how the revised thesis meets the points raised by the examiners' reports.
   14.3 The examiners must be given copies of all examiners' reports on the original thesis.

15. **Copies of the thesis:**
   15.1 After examination of the thesis is completed, the candidate must provide the executive dean with 4 permanently bound copies of the thesis. The copies of the thesis must be distributed as follows —
   (a) one to the candidate;
   (b) one to the University library;
   (c) 2 to the department with one copy to be offered to the supervisor.
   15.2 The copy held by the University library must be available for consultation or photocopying for the purposes of research or study unless the executive dean refuses access or sets conditions on access.

16. **Early exit:**
   A candidate may withdraw and be granted the highest award in either business administration or technology management suite of programs for which the candidate has satisfied the requirements.

17. **Transitional:**
   A pre-2007 student may complete the program under the rules in force on 31 December 2006 or, if the executive dean agrees, complete under the current rules.