

The University of Queensland
School of Journalism and Communication

Assignment Submission Variation Application

Note: Please use this form to apply for a variation to the arrangements for submitting an assignment. A variation will not normally be granted except in cases of illness, injury, etc..

Student details

Name	
Student number	
Program	

Course details

Course code	
Course title	
Course co-ordinator	
Tutor	

Assessment details

Assessment item no.	
Assessment description	
Due date and time	

Variation applied for

How you propose to submit your assignment. NOTE: The assignment submission date and time must be adhered to. If you require an extension, you must apply using the appropriate form.	
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Reasons for applying for a variation

I am applying for a variation because ...	
I am attaching relevant evidence, as detailed	

Further information

I wish to have this additional information taken into consideration	
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Authentication

Signed	
Date	

FOR STAFF USE ONLY

Decision

A variation IS GRANTED (please circle)	YES	NO
The new SUBMISSION ARRANGEMENTS are	<u>Where</u>	<u>How</u>

Authentication

Name		
Role		
Signed		Date