



Salary Packaging of Parking Cost Form (PA, Mater and Wesley Hospitals, St Leos College and T.R.I only)

Mail to:

Employee Benefits Section – Human Resources Division, Level 5 JD Story Building (61) Ph: (07) 3365 1019 or (07) 3365 4668

Personal Details

Family Name:	Given Name:
Employee Number:	Phone: (w)
School/Faculty:	Facsimile:

Salary Packaging Claim

Invoice:	Amount \$

ORIGINAL TAX INVOICE MUST BE ATTACHED TO THIS FORM BEFORE SALARY PACKAGING CAN BE MADE.

Note:

- Buranda PA Multi-Story, PA Parking, Mater Car Park- Raymond Terrace, Wesley Hospital Multi Level Parking, T.R.I and St Leos College only.
- Pre-Paid weekly, fortnightly, monthly, semester or annual tickets/permits only.
- Original tax invoice required, and must not be older than 2 months from the date of submission.
- Parking ticket(s)/permit was acquired for work purposes.
- Tax benefit of costs is given to the full value of the costs.

By signing this form I agree to enter into the Salary Package arrangement for the parking costs as identified above. I have read and understood the University's Salary Sacrificing Scheme Guide and agree to abide by its provisions, which may be varied from time to time. I acknowledge that:

1. A valid tax invoice is attached.
2. the University has advised me that I should seek independent financial advice before proceeding with any salary sacrificing arrangements;
3. An administration fee of 2% of the packaged amount will be charged for salary sacrificing.

By signing this form:

I authorise fortnightly payroll transactions involved in the salary packaging of the parking costs, to be entered in to my fortnightly pay.

Signatures

Claimant's Signature:	Date: / /
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