

ERU Teaching and Learning Grants Scheme - Guidelines

The SBMS Education Research Unit is proud to announce the launch of its new discipline-based Scholarship of Teaching and Learning Grants Scheme. The Scheme will provide modest seed funding for discipline-based Scholarship of Teaching and Learning projects within the School that have the potential to develop into larger teaching and learning grant applications and/or peer-reviewed publications.

Eligibility

All School of Biomedical Sciences staff actively involved in teaching are encouraged to apply. The ERU Scholarship of Teaching and Learning Grants Scheme particularly aims to enhance the scholarly activity of staff that are not eligible to apply for other UQ grant schemes based on their employment conditions. All staff wishing to apply must have a mentor who is familiar with the discipline-based Scholarship of Teaching and Learning and who is willing to mentor the applicant during the proposed project.

Funding

The Scheme is funded by the ERU, and will provide seed funding to a maximum of \$1000/project. In exceptional cases funding up to \$2000/project may be granted for projects demonstrating an immediate and broad impact on teaching and learning within the School.

Submission and Selection Process

Applicants must submit a full application to the ERU chairs, Dr Kay Colthorpe and Dr Hardy Ernst. Please email applications directly to Dr Kay Colthorpe (k.colthorpe@uq.edu.au) and Dr Hardy Ernst (h.ernst@uq.edu.au) no later than the 16th of November 2009. The ERU will forward all applications to an ERU-external reviewer for ranking. Final decisions will be based on the criteria set out in the application process and the external ranking. All applicants will be emailed regarding the outcome of their application by the 18th of December 2009.

Application

Applications should be succinct and held to a maximum of 2 pages. Applications should include

- Applicant's details (name, employee No, current role in SBMS, email and telephone)
- Mentor's details (name, role within academia, email and telephone)
- Project title (no more than 20 words, the title should be precise but as informative as possible)
- Project summary (approximately 100 words)
- Keywords (provide one to six keywords to describe proposed project, keywords should be of the kind normally required for submitting an article to a major refereed journal)
- Ethical clearance (indicate whether you need ethical clearance for the proposed project; if UQ ethical clearance already exists, please provide UQ Clearance No)
- Aims and background (briefly describe the aims and background to the project)

- Approach and methodology (outline the conceptual framework, design and methods of the project)
- Significance and innovation (briefly describe how your project is significant; describe how this proposal is expected to advance your own teaching & learning profile/program, and how it will lead to an external grant application and/or publication)
- Evaluation and dissemination of project outcome
- Budget (include a table outlining all expenses and sources of funding and provide a budget justification appropriate to the project outcomes and importance)
- References

When sending the application please include the following:

By emailing this application to the ERU I/we certify that:

- To the best of my/our knowledge, all the details on this application form are true and complete.
- I/we have nominated a mentor who is willing to mentor me/us during the proposed project.
- I/we will comply with all necessary UQ policies and procedures in discharging my responsibilities under this grant.
- I/we understand and agree that all ethical clearances must be met before the proposed project can commence.
- In submitting this application, I/we consent to its referral to internal (UQ) assessors for consideration.

For questions about the application and help finding a suitable mentor, contact Dr Hardy Ernst at h.ernst@uq.edu.au or Dr Kay Colthorpe at (k.colthorpe@uq.edu.au).