UQ-FAPESP Strategic Research Fund SPRINT – 2nd Edition 2017
GUIDELINES FOR UNIVERSITY OF QUEENSLAND APPLICANTS

Closing date with UQR&I: 5:00 pm 31 July 2017

DESCRIPTION AND PURPOSE OF SCHEME
FAPESP and UQ signed a Cooperation Agreement for Research on 5th August 2016, aiming to implement scientific and technological cooperation between researchers from UQ, Australia, and from the State of São Paulo, Brazil, through the funding of joint research initiatives.

Under the referred Agreement, as a continuation of this fruitful collaboration, FAPESP and UQ make public this Call for Proposals for the exchange of faculty and postdoctoral researchers under the terms and conditions of the SPRINT 2nd Edition 2017 (www.fapesp.br/sprint/call22017) and as detailed in these Guidelines for UQ Applicants. The Call supports researcher exchanges in any of the University of Queensland’s fields of knowledge.

FUNDING AVAILABLE AND DURATION OF SUPPORT
FAPESP will provide funding of up to the equivalent of AU$10,000.00 (ten thousand dollars) per proposal per year and UQ will provide funding of up to AU$10,000.00 (ten thousand dollars) per proposal per year, for the duration of the grant to cover research-related mobility expenses, under the provisions of Clause 5 of the Scientific Cooperation Agreement established by the Parties (http://www.fapesp.br/en/10412).

The maximum duration of each project is up to 12 months. FAPESP and UQ will fund a maximum of seven approved proposals under this call.

ELIGIBILITY
Investigator Eligibility (for UQ applicants) within the scope of this Call:

a. The UQ Lead Investigator must hold an eligible University of Queensland salaried appointment. The appointment must be teaching and research; research-focused; or clinical academic with a term valid for the duration of the relevant funding period. The appointment must be at Academic Level A or higher. MRI-UQ researchers with approved honorary UQ appointments are eligible to apply for this scheme as a UQ Lead Investigator provided subsequent external applications are submitted through UQ Research and Innovation;

b. Other UQ Investigators named on an application may hold salaried, adjunct, academic title or affiliated appointments with the University, and may be Research Higher Degree (RHD) candidates enrolled at the University of Queensland for the duration of the exchange mission;

c. A UQ Investigator may only be named on one application per round.

Eligibility for the exchange activities within the scope of this Call

a. Eligibility of research UQs in the State of São Paulo should observe the items 3.1 and 4.2 of FAPESP call (www.fapesp.br/sprint/call22017).

b. Respecting the principle of reciprocity, FAPESP will accept the participation of PhD fellows in scientific missions. Brazilian PhD candidates must have an ongoing FAPESP fellowship during the planned exchange mission.

Under the FAPESP call, proposals must aim to respect the principle of reciprocity with regard to academic qualifications of those who will take part in the exchange activities, with UQ and São Paulo Investigator teams each having a spread of academic profiles and experience represented.

Eligible expenditure Eligibility expenditure under the Call includes economy flights and other travel expenses, accommodation, and meals and incidentals.
ASSESSMENT PROCESS

The following assessment criteria will apply to University of Queensland applications under the UQ-FAPESP Strategic Research Fund SPRINT – 2nd Edition 2017:

- **Strategic Relevance of the Exchange**: how the proposal aligns with UQ’s Global Strategy Objectives, including the Brazil Country Engagement Strategy.
- **Developing and Sustaining Partnerships**: how the exchange will promote and consolidate the partnership between UQ and the São Paulo partner institution; and how it will lead to long-term international relationships including potential to generate external funding for ongoing collaboration/s;
- **Project Quality**: the quality of the project including its expected outcomes and benefits.
- **Capacity Building**: how the project builds capacity and capability including engaging RHD students and ECRs.

UQ applications will be assessed on a competitive basis by a University of Queensland Central Selection Panel appointed jointly by UQ Global Engagement and UQ Research and Innovation.

In order for an application to be considered valid, full application documents must be submitted to both UQ and FAPESP by their respective researchers. FAPESP applicants must adhere to the FAPESP guidelines and submit all required documents to FAPESP. If an application is submitted for assessment to only one of the institutions and not both, it will not be considered in the assessment process.

A final selection meeting is subsequently convened involving FAPESP and the University of Queensland to determine the final awardees of the jointly supported exchange projects under this Call.

**Conflict of Interest**

Where any assessor believes that they may have a conflict of interest (COI) in providing an assessment, UQ Policy and Procedure on COI is to be followed. It should also be noted that applications under this scheme are submitted in confidence. Assessors are required to respect this confidence.

**Appeals**

Unsuccessful applicants have the right of appeal against administrative processes employed in the selection process, but not assessment outcomes. The appeals process will be coordinated by UQR&I, and will not involve anyone who has participated in the assessment process.

**TIMELINE**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call announced by FAPESP and UQ</td>
<td>25 April 2017</td>
</tr>
<tr>
<td>Closing date for submission of proposals</td>
<td>31 July 2017</td>
</tr>
<tr>
<td>Successful proposals notified after</td>
<td>27 October 2017</td>
</tr>
</tbody>
</table>

**APPLICATION FORM**

For UQ applicants, a completed UQ Application Form for SPRINT CALL 2nd Edition/2017 must be submitted, available online at the UQ Research Management website: http://www.uq.edu.au/research/research-management/uq-fapesp. As per the Application Form, additional attachments are also required, including:

a. A full and final copy of the completed application form from the São Paulo Lead PI, including the Research Project description and any associated documents as submitted to FAPESP. The Research Project description, having a maximum of five (5) pages of scientific content, should be written jointly by the Principal Investigator of the Host Institution in the State of São Paulo and the Principal Investigator at UQ. The Research Project must be written in English. One copy of the Research Project shall be sent to FAPESP and another (identical) copy to UQ. The Research Project must include the items included in the item 6.1 at www.fapesp.br/sprint/call22017;
GUIDELINES FOR UQ APPLICANTS – SPRINT 2nd Edition 2017

b. A two-page CV of the Lead UQ Investigator using the UQ template;
c. Letter of Agreement of the Host Institution in the State of São Paulo to which the PI from São Paulo is affiliated. The same document is required by FAPESP in item 6.2.3 at www.fapesp.br/sprint/call22017. The Letter of Agreement may be delivered after the notification of results of this call for proposals and before the grant agreement signature.

SUBMISSION OF UQ APPLICATIONS
Applicants must submit their proposal as a finalised plan ready for implementation. The application must contain all the information necessary for assessment of the project without the need for further written or oral explanation, or reference to additional documentation unless requested by the assessors. Applications must be submitted on the UQ Application Form for SPRINT CALL 2nd Edition/2017 with accompanying supporting documentation as specified in the Guidelines. Applications must conform to the prescribed page and formatting limits and include certification by the UQ lead investigator and by their relevant UQ Head of School or Centre/Institute Director as specified on the Application Form.

Applications are to be submitted to internalschemes@research.uq.edu.au in digital format (one complete PDF including signatures and supporting documentation) by the closing date for the round.

NOTIFICATION AND GRANT ESTABLISHMENT
The results will be announced on FAPESP (www.fapesp.br) and from UQ (www.uq.edu.au) by means of a communication to the interested PIs.

Following the announcement, UQR&I will issue successful recipients with a Grant Record Letter which will include details of the grant and a copy of the Letter of Intent. Applicants should note that all necessary ethical/biosafety/other clearances must be obtained before work requiring such clearances can commence.

REPORTING REQUIREMENTS AND POST-AWARD CONDITIONS
Successful proposals will be conducted in accordance with the Guidelines of the Call; consistent with the activities and budget proposed in the application, or as otherwise varied with the endorsement of UQ Research and Innovation; and in compliance with the signed Letter of Intent. Funding may be withdrawn by the University in the event of non-compliance under the scheme.

Within one month of completion of the exchange project, the UQ Lead Investigator must submit a short report on the exchange activity to UQ. A template for this report will be provided to successful applicants. The award will also need to be acquitted by your UQ School/Institute/Centre.

GRANT CANCELLATION
FAPESP or UQ may cancel funding if, during the grant timeframe, a significant event justifies its cancellation in the assessment of the Joint Steering Committee, without prejudice of any other appropriate actions.

Contacts for further information about this Call at UQ

<table>
<thead>
<tr>
<th>UQ Research and Innovation</th>
<th>UQ Global Engagement Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr John Gunders</td>
<td>Kate Whelan</td>
</tr>
<tr>
<td>Research Administration Officer</td>
<td>Senior International Strategist</td>
</tr>
<tr>
<td>Research Fellowships and Internal Schemes</td>
<td>Email: <a href="mailto:k.whelan@uq.edu.au">k.whelan@uq.edu.au</a></td>
</tr>
<tr>
<td>Email: <a href="mailto:internalschemes@research.uq.edu.au">internalschemes@research.uq.edu.au</a></td>
<td>Telephone: +61 7 336 51958</td>
</tr>
<tr>
<td>Telephone: +61 7 334 54009</td>
<td></td>
</tr>
</tbody>
</table>