

# Application for Cross Institutional Enrolment at Another University

Submit applications in person to any Student Centre or post to the Faculty which administers your program  
Please note that applications may take up to 2 – 4 weeks to process



## 1 Personal details

Family Name  Given Names

Student Number  Email

UQ Program  Major(s) (if applicable)

Are you an International Student? Yes  No

I have completed #16 units of study at UQ Yes  No

## 2 Course details

Host institution for cross-institutional study: (Attach application from other University)

Proposed year and semester of study (upcoming semester only – must re-apply for multiple semesters):

Semester  Year

| Courses at host institution | UQ equivalent courses | Office Use Only Approval |           |
|-----------------------------|-----------------------|--------------------------|-----------|
|                             |                       | Printed name             | Signature |
|                             |                       |                          |           |
|                             |                       |                          |           |
|                             |                       |                          |           |

Please attach course outlines for each host institution course listed above

Reasons for applying:

**Approval is not granted routinely and is usually restricted to substantial grounds such as justifiable academic reasons, relocation for work commitments or compassionate reasons preventing you from attending a class on-campus. Approval will not be granted if the course is offered at The University of Queensland.**

**According to the National code of practice, International students on a student Visa can take no more than 25% online or distance courses in a program. Each study period must contain at least one internal course**

Signature \_\_\_\_\_

Date \_\_\_\_\_

## 3 For office use only

Approved  Not approved  Enrolment complies with National code  Letter sent  SI-net comment

Authorised Faculty Officer: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_