

APPLICATION TO RENEW STUDENT VISA

Application process:

- Complete the “Student to Complete” section on page 1;
- Take the form for approval to the relevant School and/or Faculty office or the UQ Graduate School if you are a research higher degree student;
- They will then forward it to the Student Centre for creation of a new Confirmation of Enrolment (CoE);
- The new CoE will be emailed to your student email along with instructions on how to **apply for renewal of your Student Visa** through the Department of Immigration and Citizenship.
- Privacy Statement:** The information on this form is collected for the purposes of assessing your application for visa renewal. Personal information may be disclosed to the relevant institutions for verification of your previous studies. Otherwise the information you provide will not be disclosed to a third party without your consent unless disclosure is authorized or required by law. For further information please consult the UQ Privacy Management Policy at: www.uq.edu.au/hupp/index.html?page=24999

Note: The completed Application to Renew Student Visa should be submitted to the Student Centre no less than three months before your visa expires.

Student to Complete

Student Name: _____ Date of Birth: _____

Student Number: _____ Contact Number: _____

Student email: _____

DIAC Office where application will be lodged: _____

Program: _____ Passport No: _____

Date current visa expires: _____

Please tick the box for the relevant visa renewal date according to your program:

Undergraduate / graduate coursework program

30 June 20____

30 November 20____

Doctor of Philosophy / research Masters program

31 August 20____

31 March 20____

Provide details of sponsorship if you are a sponsored student:

Name of sponsor: _____ Date sponsorship expires: _____

Please explain why you require extra time to complete your program:

I confirm I have not repeated any compulsory course more than once and am not seeking a renewal to repeat a course more than once.

Student Signature: _____ Date: _____



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Faculty to Complete

Number of units required for completion including current semester: _____

Renewal being granted on either:

(Please tick and include date in which the monitoring procedure commenced)

Compassionate and/or Compelling Reasons (e.g. medical reasons) _____

Intervention Strategy (create comments) _____

Additional comments: _____

Faculty Officer: _____ Sign: _____ Date: _____

Supervisor & School to complete for PhD or Research Masters candidates

I confirm that the student requires a student visa renewal to complete his/her current program. I confirm the student is meeting academic progress requirements, has not already met the requirements for the award of the degree, and will be enrolled.

Name: _____ Signature: _____ Date: _____ Ext: _____

Supervisor

Name: _____ Signature: _____ Date: _____ Ext: _____

Head of School

The Graduate School approval for PhD or Research Masters candidates

I confirm that the student requires a student visa renewal to complete his/her current program.

Name: _____ Signature: _____ Date: _____ Ext: _____

Faculty approval for all undergraduate and graduate students (excluding PhD and Research Masters candidates)

I confirm that the student requires a student visa renewal to complete his/her current program. I confirm that the student is meeting academic progress requirements, has not already met the requirements for the award of the degree, and will be enrolled in the correct number of courses in order to complete their program within the timeframe of their student visa.

Name: _____ Signature: _____ Date: _____ Ext: _____

Executive Dean/Director of Studies of the Faculty

Student Centre/UQInternational (Sponsored Students): CoE processed

Signed: _____ Dated: _____