

STUDENT AUTHORISATION FORM



Note:

- 1. This form must be submitted by the student in person at the Student Centre for delegate approval to act on your behalf.
 - 2. This form must be submitted before the chosen delegate can act on your behalf.
- Alternatively your authorisation may be submitted to the University via UQ Answers. Please contact the Student Centre directly for any further assistance on ph +61 7 33652600.

Student Number:							
Program Name:							
Family Name:		Given Name/s:					
Date of Birth:		Telephone:					
Student Email Address:							

I authorise The University of Queensland to allow:

Name:		Date of birth:
Address:		
Relationship to Student:		
Office Use Only: Identification of authorised person must be sighted:		
Passport: <input type="checkbox"/>	Photo ID - Drivers License <input type="checkbox"/>	Staff Card <input type="checkbox"/> Student ID Card <input type="checkbox"/>

The right to: (tick preference)

	Order and pay for a fast turnaround Transcript
	Collect my Transcript
	Other:

on my behalf until / /

Student Declaration:

I may terminate this authority at any time in writing. I declare that the information I have provided is correct and the information provided by the person/s authorised is also correct to the best of my ability and knowledge. I understand that there are penalties for giving false or misleading information.

Signature: _____

Office Use Only	
Processed by: _____	SI-net and CRM updated: <input type="checkbox"/> Date: _____
Referred to Trim: <input type="checkbox"/>	

Privacy Statement

The information on this form is collected for the primary purpose of authorising another party to act on your behalf. The information you provide on this form may be disclosed to relevant bodies for the request/s made in the application. Otherwise, this information will not be disclosed to a third party without your consent unless disclosure is authorised or required by law. For further information please consult the UQ Privacy Management Policy at: <https://ppl.app.uq.edu.au/content/1.60.02-privacy-management> Last review date: July 2017