



POSITION DESCRIPTION

Job Title:	Lecturer in Psychology (2 positions)
Organisation Unit:	School of Psychology
Reference Number:	3020698
Type of Employment:	Full time, fixed term for five years
Classification:	Academic Level B
Remuneration:	Gross salary package from \$83,032 to \$98,601 per annum. A salary package consisting of: Salary range from \$70,968 to \$84,275 per annum, plus employer superannuation of up to 17%. Appointments on a short term contract basis qualify for 9% of employer contribution. For staff entitled to 17% employer contributions, UniSuper does not mandate a level of member contribution to superannuation. However, in order to receive the full standard range of benefits under UniSuper, the member must pay 7% contribution from their salary (or a salary sacrifice equivalent contribution of 8.25%). It will be assumed that a 7% member contribution will apply unless the member formally notifies UniSuper of a decision of pay a lesser member contribution (or no member contribution). Other options for salary sacrifice include a motor vehicle, laptop computer, campus car parking and "in-house" benefits
Closing Date:	Friday, 14 August 2009
Further Information:	Professor Christina Lee, Head of School, telephone +61-7-33656220 email c.lee@psy.uq.edu.au

BACKGROUND

Organisational Environment

The University of Queensland is one of Australia's premier research institutions. The School of Psychology is situated on the St Lucia campus of the University of Queensland, which is on the Brisbane River, seven kilometers from the centre of Brisbane.

The School of Psychology is one of the most prestigious schools of psychology in Australia, and its strong reputation is built on excellence in both research and teaching. The School is internationally recognised for research strengths across the breadth of psychology, and it has excellent research facilities.

The School has a very strong reputation for the provision of high quality undergraduate and postgraduate education in psychology. It offers pass and honours programs in psychology through the Bachelor of Arts, Bachelor of Science, and Bachelor of Psychological Science. The School offers more than 50 courses at undergraduate and Honours levels, providing a thorough and comprehensive

coverage of the core areas of psychology, while giving ample opportunity for students to specialise in their fields of interest. At the postgraduate level, high quality training is available in research and in the major areas of professional specialisation, including clinical psychology, clinical neuropsychology, health psychology, organisational psychology, and sport and exercise psychology (with the School of Human Movement Studies), in addition to counselling (with the School of Social Work and Applied Human Sciences).

Two 5-year fixed-term Teaching & Research positions are available to cover a number of temporary absences and secondments of academic staff.

Further details are available at <http://www.psy.uq.edu.au/>.

Information for Prospective Staff

Information about the University, State of Queensland, living in Brisbane and employment at the University is at the University's web site. (<http://www.uq.edu.au/>)

For a comprehensive guide to family friendly work practices and services visit the Work and Family web site at <http://www.uq.edu.au/equity/index.html?page=11661>

The University of Queensland Enterprise agreement (Academic Staff) outlines the position classification standards for Levels A to E.

DUTY STATEMENT

Primary Purpose of Position

Teaching, research supervision, and research within the School of Psychology. The successful applicants will be expected to teach undergraduate research methods and courses in social psychology, applied psychology, or health psychology, and to pursue a program of research. Course coordination and administrative service within the School will be required. These five-year positions are available as a result of short-term secondments of senior members of staff.

Duties

Duties and responsibilities include, but are not limited to:

Teaching and Learning

- Coordinate and teach at least one undergraduate course in Psychological Research Methods, together with teaching in social psychology, applied psychology or health psychology.
- Initiate and develop course material.
- Supervise research students at honours and postgraduate level.

Research

- Develop and maintain a productive research program, including seeking external funding.
- Conduct research and publish in high-quality scholarly outlets.
- Work with colleagues and postgraduates in the development of joint research projects.

Administration

- Contribute to the School and University, for example through membership of committees and working parties.
- Comply with the University's Code of Conduct (see the University's web site at <http://www.uq.edu.au/staff/employment/>)

Community Engagement

- Foster the School's relations with industry, government departments, professional bodies and the wider community.

Occupational Health and Safety:

- Comply with requirements of Queensland occupational health and safety (OH&S) legislation and related OH&S responsibilities and procedures developed by the University or School.

Reporting Relationships

The position reports to the Head of School.

SELECTION CRITERIA

Qualifications

Essential

- PhD in social psychology, applied psychology, health psychology, or a closely related discipline.

Desirable

- Eligibility for Membership of the Australian Psychology Society
- Eligibility for registration as a Psychologist in the State of Queensland, current STAP (Supervisor Accreditation & Training Program) accreditation or willingness to undertake accreditation, and eligibility for membership of a College of the Australian Psychological Society may be an advantage.

Research

- Demonstrated ability to pursue a strong and productive program of research in psychology.
- Established research track record, and the capacity to develop an internationally-competitive research program.
- Evidence of publication in high quality academic journals and books, and presentation of conference papers.
- Demonstrated and coherent research plan.
- Demonstrated ability to obtain external research funding.

Teaching and supervision

- Experience in presenting lectures, seminars, and tutorials at tertiary level in psychology.
- Ability to design and present teaching programs in psychology.
- Ability to lecture to large undergraduate classes.
- Ability to supervise honours and postgraduate research theses in psychology.

Administration

- Demonstrated ability to deal with student enquiries and problems.
- Demonstrated ability to carry out the administrative tasks associated with course administration.

General

- Demonstrated ability to work as part of a team.
- Willingness to share School administrative tasks, including committee memberships.
- Willingness to represent the School and the University through external service and engagement, including liaison with the community.
- Strong communication skills.

Seminar

Applicants invited for interview will be expected to present a seminar in conjunction with the selection interview process.

APPLICATION

Applications must consist of the following:

1. Covering Letter. The covering letter should include the vacancy reference number, your contact address and telephone number. It is an opportunity in not more than one page to introduce yourself and highlight the key reasons for your interest in the position.
2. Resume or Curriculum Vitae. A resume is a brief history of your employment and experience that covers the following areas:
 - Educational qualifications and professional affiliations that detail the full title of the qualification, the year awarded and the title of the institution attended;
 - Employment history in chronological order, starting with current position and specifying dates of employment, title of each position, name of employer, main duties or accountabilities and achievements; and
 - The names and contact details (address, telephone, fax and e-mail) of three referees, including if possible a senior person (preferably your supervisor or the head of your organisational unit) closely associated with your current work.
3. Selection Criteria. A statement addressing how each of the selection criteria have been met is required to assist the Selection Committee determine whether you have the relevant qualifications, knowledge/skills, experience and personal qualities.

An academic curriculum vitae should include research fields and current interests, publications (full list as attachment with three most significant marked with an asterisk), research grants awarded and, if applicable, details of teaching evaluation.

Applications are to be sent to:

Human Resources
Faculty of Social and Behavioural Sciences
The University of Queensland
Brisbane QLD 4072

Or email: applications@sbs.uq.edu.au

Please note:

- Applications should be typed;
- Do not send applications that are bound or enclosed in plastic or manilla folders;
- Simply staple the application at the top left hand corner; and
- Retain a copy for your reference because the University does not return copies to applicants.

SELECTION PROCESS

A Selection Committee will consider all applications and shortlist candidates for interview who appear to meet the selection criteria at the highest levels. They will be invited to attend an interview and the remaining unsuccessful applicants will be notified accordingly.

An invitation to attend an interview provides an opportunity to provide further information to the Selection Committee to substantiate your claims against the selection criteria or demonstrate your capabilities. Please note that for some positions interviews may be conducted by teleconference in the first instance.

The Selection Committee will subsequently seek referee reports, if not sought prior to interview, before making a decision to make an offer of appointment to the preferred candidate. The purpose of referee checks is to obtain, in confidence, factual information about your past work history, as well as opinions regarding the quality of your work, behaviour in the work place and suitability for the position. Referee reports may be sought orally, or for academic staff, in writing by post or e-mail.

Referees should normally include current supervisors or and/or managers. A referee must be able to comment on your work experience, skills and performance with respect to the selection criteria. Referee checks conducted after the interview process can sometimes delay notification of the successful candidate and other interviewees.

If you are the preferred candidate, you will receive a written offer of appointment to the position. Do not take any action, such as resigning from your current position, before you receive a **written offer** of appointment.

The University of Queensland is an equal opportunity employer.

Smoking is prohibited in all University buildings.