



Welcome to *UQI Update*, a weekly bulletin for staff of the Ipswich Campus.

CAMPUS NEWS

1ST SEMESTER 2009 - INTERCAMPUS BUS TIMETABLE

The Intercampus Bus Schedule for 1st Semester 2009 (valid from Monday 23rd February) is available on the P&F website <http://www.pf.uq.edu.au/buses.html>.

ROOM KEY DEPOSIT

From Monday 2 March 2009 keys to rooms on Campus will only be issued after the payment of a refundable deposit of \$10. This deposit will not apply to keys already held by staff members. The process of obtaining keys to rooms remains unchanged. Contact ipswichoperations@uq.edu.au. This deposit has been introduced in the hope we can get a higher percentage of keys returned when staff leave. The cost of replacing keys and locks is causing great concern. The \$10 deposit will be refunded on the return of the keys. Of course, you will have to have paid your deposit to get your return and so for those currently with keys while you are welcome to ask for a refund, please don't be despondent when we turn you down.

UNIVERSITY HEALTH SERVICE

- **Medical Clinic**
 - Clinics will resume on Friday 27 February 2009 and continue each Thursday's this semester.
- **Staff Influenza Vaccination Clinic**
 - The Staff Influenza Vaccination Clinic will be held Monday 16 March 2009 from 9am until 2pm. Please phone **338 11210** or email ipswichhealthservice@uq.edu.au for an appointment.

ANNUAL FIRE TRAINING

Please be aware that all staff must complete an On Line Fire Training Session annually. Please visit <http://elearn.com.au/uq2/> and follow the links. Once you have completed the training please keep a copy of your certificate for your files and as a reminder to complete the training next year. The Campus Executive Officer will be following up with staff for all outstanding fire training in the coming months.

360 PROGRAM

Need something to keep your teenagers occupied after school? Enrolment is now open for Term 1 2009, 360 After-school program for high school students run by the UQ Boilerhouse. Courses include Acting Up, Fun 'n' Games, Stairway to Success, Screen Printing and Financial Literacy for Girls. All courses include FREE pick up from school and prices range from FREE to \$50 for a seven week course. For more information please see our website www.uq.edu.au/boilerhouse or contact Leonie on 3381 1532.

RISK ASSESSMENT ASSISTANCE

A message from Kevin Ala-Outinen

As the Ipswich Campus *Workplace Health and Safety Officer* I would like to advise all staff that I am available to assist if you are planning or required to conduct any risk assessments. This includes assessing the risk right through to completion of the risk assessment database. Please feel free to contact me if you have any questions or require additional information on risk assessment. I am available on email - kevin@uq.edu.au, mobile – 0423 782 152, or ext - 11401.

CAMPUS EVENTS

UQI LIBRARY WELCOME BACK MORNING TEA

The UQ Ipswich Library is holding a "Welcome Back" morning tea on Tuesday 10th March from 10:30am in the garden area on level 2. Come and join us for some delicious eats! All welcome!

IPSWICH CAMPUS STAFF TRIVIA NIGHT

Just when you thought it was safe to come back into the library!

If you know some stuff, or know some people that know some stuff, form a team and come along, or come along and join a team on the night. Door prizes include a black Stratocaster guitar, as well as vouchers from the Bo-op Bookshop.

When ... Friday March 13th – pizza arrives around 5.30pm, first question at 6pm

Where ... Library garden area, Building 8

Why ... For Fun

Admission ... \$10 per head which includes pizza & softdrink, or \$5 per head for just questions

For more information contact Marcos Riba in the library on ext 11435 or email m.riba@library.uq.edu.au

STAFF DEVELOPMENT

STAFF DEVELOPMENT COURSES

Teaching & Learning Courses:

- [Building English Language Support into Curriculum](#) on 4th March
- [Providing Effective & Timely Feedback to Students](#) on 10th March 2009

General Courses

- [Requirements for Working with Biological Material](#) (Herston) on 5th March
- [Goods Receiving in UniFi](#) on 10th March 2009
- [EMS Internal Auditor Training](#) on 11th March 2009
- [Bibliographic Collection Data Entry](#) on 11th March 2009
- [UQ Centra Training](#) (course restricted to Timetable Coordinators) on 12th March 2009

For further details regarding Staff Development Courses please visit <http://www.tedi.uq.edu.au/sdh/>

UNISUPER SEMINARS

UniSuper will be conducting the following seminars at the UQ Ipswich during semester 1 of 2009

Title "Super versus Mortgage"

When Friday, 3 April 2009

Time 11.30 am to 12.30 pm

Where Building 19, Room 101

Title "Salary Sacrifice"

When Friday, 3 April 2009

Time 1.00 pm to 2.00 pm

Where Building 19, Room 101

The seminars will be re-advertised closer to the date and UniSuper will create the necessary registration link. For the time being, please just note the date and times in your diary. For further information or to attend one of the seminars at St Lucia please log on to UniSuper's web site www.unisuper.com.au and follow the 'seminars' link (on the left hand side of the home page).

UQ SPORT

IPSWICH WELLNESS & ACTIVITY CENTRE

New Opening Hours!! 12-6pm Mon - Thurs

From 2 March 2009, the UQ Ipswich Wellness & Activity Centre (Building 10) will open from 12pm to 6pm Monday to Thursdays. Come and meet our new gym supervisor and resident exercise physiologist, Ben Hill, to discuss your fitness & lifestyle goals, and put into motion a plan that's right for you. We offer individualised fitness programming, personal training, fitness assessments and group fitness class options. We also offer tennis court & oval hire. Pop on in, we'd love to meet you.

Ph: 3381 1341 or email: ipswich@uqsport.uq.edu.au.

THE CO-OP BOOKSHOP

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With more than 50 years experience, online shopping at www.coop-bookshop.com.au and branches at all three UQ campus, Co-op Membership has benefits. If you have not received a post card from Colleen, for a \$ 20 staff gift voucher, which you can choose to use to join the bookshop, which is a once only payment of \$20, or if you are a member already you can get \$20 discount, or just spend the voucher, your choice.

Please pop down to the bookshop to receive one per UQ staff member and meet your Bookshop team.

Located in Building 12, Room 108, opening hours for the first weeks of semester are as follows:

02/03/09 – 06/03/09 Monday-Thursday 9.00 – 6.00 Friday 9.00 – 3.00

09/03/09 – 13/03/09 Monday-Thursday 9.00 – 5.00 Friday 9.00 – 3.00

For teaching staff wishing to order texts for their courses, contact me or any of our helpful staff at the store. I am available each day and can be contacted on Ex. 11240, or emailed on

cfreestone@coop-bookshop.com.au

SUBMISSIONS FOR UQI UPDATE

We welcome your submissions. Please ensure that information submitted for inclusion includes ALL the necessary details - including dates, times, location, venue, program responsible, contact person and details, etc.

Please send all submissions to the UQI Update editor (uqiupdate@uqi.uq.edu.au, also found under the Ipswich email global address list). **Cut-off date for content is 5pm each Monday.**