Return Home Checklist: Tasks to be done before departure:

- Look on the [Graduations website](#) for information on graduation dates, academic dress hire, eligibility to graduate (check one month prior to your graduation).
- Go to your Faculty to get a graduation check to make sure that you have met the requirements of your program.
- The University will send you notification of your eligibility to graduate at least one month prior to your graduation. If you do not receive this, check with your Faculty or School.
- Complete the Graduation Application form via mySI-net. You will receive an email from the University in your last week of classes which asks you to complete this form. **Even if you will not attend a graduation ceremony you will need to complete this form.**
- Make arrangements to hire your academic dress.
- Book your flight home. Take into account the date of your last exam, the release of results and when your visa expires.
- Advise your family and friends of your arrival date – they might need time to prepare for your return home too!
- Organise your possessions – think about what you want to take home, and what you want to sell or give away. Sort out the things you will need between now and when you leave, and those things that can be sent home now.
- Explore various methods and costs of shipping your possessions home. Investigate options for unaccompanied and excess baggage with your airline. Contact shipping companies.
- Ensure that your passport is valid, and that you have the required visas if you are transiting/stopping over in another country on your way home.
- Submit any medical insurance claims.
- Pay all outstanding University fees or fines (e.g., library, parking etc.). Your results will not be released or your degree granted until all fees/fines have been paid.
- Order extra copies of your academic transcript at the Student Centre if needed.
- If you are completing a Research Degree, discuss with your supervisor how thesis corrections will be handled once you have returned home, and check with the Thesis Officer about leaving money for permanent binding.
- Pay all outstanding personal accounts. Leave money with a friend if you expect that other accounts will arrive after you leave Australia.
- Lodge a [tax return](#) if you have been working part-time, and claim back [superannuation](#) if you are eligible.
- If you live in off-campus accommodation, give at least 14 days’ written notice to move out. Organise a time for inspection, refund of your rental bond, disconnection of electricity and telephone. Make sure that your name does not remain on any rental or utility contracts. Organise temporary accommodation if you have to move out before you depart.
- Close all bank accounts shortly before you depart.
- Redirect your mail from Australia Post.
- Make time to say farewell to friends, University personnel, and take photos, etc.
- Did you remember to buy souvenirs for family and friends at home?
- Change your address on mySI-net to your overseas address.
- Make arrangements for your transport to the airport.