

GRADUATION CHECKLIST

BEFORE GRADUATION DAY

- Log into [mySI-net](#) and follow the links to graduation to complete your graduation application form as soon as possible after you receive your email from graduations section
- View your ceremony time and date
- Check and confirm your award title, field of study and majors (if incorrect please consult your Faculty)
- Check and confirm your name in [mySI-net](#) (if incorrect a Change of Name form may need to be completed)
- Ensure your mailing address is kept up to date in [mySI-net](#)
- Order and pay for your [Academic Dress](#)
- Collect guest tickets from the Student Centre (from 4 July 2012)
- Ensure you advise [Graduations Section](#) of any special assistance that may be required by either yourself or your guests for your ceremony
- Check your student email on 4 July 2012 to confirm your eligibility to graduate

ON GRADUATION DAY

- Bring your student ID card or photo ID to your ceremony
- Allow enough time for parking or public transport
- Collect Academic Dress – available for collection 2 hours prior to ceremony commencing from Room 228, Connell Building (Building 26) for St Lucia graduands
- Graduands must be registered 90 minutes prior to the commencement of the ceremony. Guests may begin to enter 50 minutes prior to ceremony.
- Collect guest tickets if you haven't already done so otherwise don't forget to bring them along and ensure they are given to your guests prior to entering the Graduand Procession room
- Wear comfortable, smart casual attire and footwear (those graduating at Ipswich please note that you will be walking up and down stairs)
- If in the event that the graduation hall is at it's maximum capacity, guests are able to view the ceremony from the adjacent Lecture Theatre
- Ceremonies are approximately 90 minutes in duration so you may wish to have a snack beforehand
- Allow time for photographs, framing and memorabilia in the foyer of the hall
- Refreshments are served following the ceremony for graduands and their guests
- Return your academic dress within 2 hours of the conclusion of the ceremony

IMPORTANT CONTACTS

ACADEMIC DRESS HIRE SERVICE

Website: www.academicdress.com.au Phone: 07 3371 1758

GRADUATIONS SECTION

www.uq.edu.au/graduations Phone: 07 3365 9194

LASER AWARDS

Website: www.laserawards.com.au Phone: 07 5535 7145

MATISSE FRAMING

Website: www.matisseframing.com.au Phone: 07 3356 0909

SILVER ROSE PHOTOGRAPHY

Website: www.silverrose.com.au Phone: 07 3262 5788

UQ Alumni

Website: www.alumni.uq.edu.au