

EMONET VI - HOTEL ACCOMMODATION BOOKING FORM

**Please email or fax this form to the Accommodation Booking Department
by return to confirm the booking**

To: HOTELRESA
Accommodation Booking Dept.
INSEAD
Boulevard de Constance
F - 77305 Fontainebleau Cedex
Tel: +33 (0)1 60 71 27 04/05/12 (9h -19h)
Fax: +33 (0)1 60 71 27 10
Email: hotelresa.fb@insead.edu

From: *Please add your details below*
Name:
Address:
.....
Tel:
Fax:
Email:

Attendee to: **EMONET VI Conference (July 17th- July 19th 2008)**
Hotels: **Mercure Hotel** (single: € 135/night B&B- double: € 150/night B&B)
or **Ibis Hotel** (single & double: € 82.50/night B&B—double: € 7.50/night B&B)

CONDITIONS:

- If we do not receive this form **before June 13 2008**, we will not be able to guarantee your booking.
- In the case of a 'no show' or cancellation as of one day before your arrival, you will be charged for the first night.
- This form is a confirmation of your booking: Should you require any further information concerning the hotel please contact us either by e-mail or telephone at the above numbers.

I will arrive on _____ **at** _____ **(approx)**
Check in time is guaranteed from 12 (midday) onwards

I will leave on _____ **at** _____ **(approx)**
Please also note that check out should also be by 13.00

Please specify your requirements: (all the rooms have double beds and are non-smoking)

single occupancy double occupancy

Comments/Special requests:

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.....

To guarantee and confirm your booking, please fill in your credit card number

Diners Visa/Mastercard American Express Other

Card N°.....

Cvv number (3 last digit numbers).....

Expiry Date

I agree that my credit card can be debited if I fail to cancel my booking or in the case of a 'no show'.

Signature
.....