POSITION DESCRIPTION

Position Title: Lecturer/Senior Lecturer/Associate Professor in Economics
Organisation Unit: School of Economics
Position Number: To be advised
Type of Employment: Full time, Continuing
Classification: Level B, Level C or Level D

THE UNIVERSITY OF QUEENSLAND

The University of Queensland (UQ) contributes positively to society by engaging in the creation, preservation, transfer and application of knowledge. UQ helps shape the future by bringing together and developing leaders in their fields to inspire the next generation and to advance ideas that benefit the world. UQ strives for the personal and professional success of its students, staff and alumni. For more than a century, we have educated and worked with outstanding people to deliver knowledge leadership for a better world.

UQ ranks well within the top 100 universities worldwide, measured through a number of major independent university rankings: the Academic Ranking of World Universities, Times Higher Education World University Rankings, US News Best Global Universities Rankings, QS World University Rankings and Performance Ranking of Scientific Papers for World Universities, and is indeed in the top 50 in some of these rankings. In 2013, UQ attracted more Australian Research Council funding than any other Australian university or research body.

UQ has an outstanding reputation for the quality of its teachers, its educational programs and employment outcomes for its students. Our students remain at the heart of what we do. The UQ experience – the UQ Advantage – is distinguished by a research enriched curriculum, international collaborations, industry engagement and opportunities that nurture and develop future leaders. UQ has a strong focus on teaching excellence, winning more national teaching excellence awards than any other in the country and attracting the majority of Queensland’s highest academic achievers, as well as top interstate and overseas students.

UQ is one of Australia’s Group of Eight, and a founding member of Universitas 21, an international consortium of leading research-intensive universities. UQ is also the largest university in Queensland.

Our 50,000-plus strong student community includes more than 13,000 postgraduate scholars and more than 12,000 international students from 144 countries, adding to its proud 215,000-plus alumni. The University has more than 7,000 academic and professional staff and a $1.6 billion annual operating budget. Its major campuses are at St Lucia, Gatton and Herston, in addition to teaching and research sites around Queensland and Brisbane city. The University has six Faculties and four University-level Institutes. The Institutes, funded by government and industry grants, philanthropy and commercialisation activities, have built scale and focus in research areas in neuroscience, biomolecular and biomedical sciences,
sustainable minerals, bioengineering and nanotechnology, as well as social science research.

Organisational Environment

UQ’s School of Economics ranks among the top 2% of research-intensive economics departments in the world and is one of the leading economics departments in Australia. Faculty members undertake world-class research across a range of fields including economic theory, econometrics and applied economics.

The School is a leading provider of economics education in Australia and generates annual revenues of almost $40 million from its undergraduate and postgraduate programs. In 2014, close to 1500 students enrolled in its courses, of which 30 per cent were international students from 53 countries. Significant numbers of students from other UQ programs also undertake economics courses, with total course enrolments averaging close to 7,000 each semester. In 2014 the School ranked 42nd in the QS World University Rankings by Subject.

The School hosts an ARC Australian Laureate Fellow and an ARC Future Fellow, as well as a number of research academics working on externally funded projects. The School has an established research Centre, the Centre for Efficiency and Productivity Analysis, and there is also an active seminar and visitor program providing exposure to leading researchers from around the world.

UQ Economics currently employs 68 academic staff and 24 professional staff members. Each semester, the School also employs around 100 casual tutors. Details on our academic programs, research groups and staff profiles may be accessed on the School’s web site at: http://www.uq.edu.au/economics/

Information for Prospective Staff

Information about life at UQ including staff benefits, relocation and UQ campuses is available at - http://www.uq.edu.au/current-staff/working-at-uq

The University of Queensland Enterprise Agreement outlines the position classification standards for Levels A to E.

DUTY STATEMENT (Lecturer – Level B)

Primary Purpose of Position

To engage as a Lecturer in undergraduate and postgraduate teaching and supervision and further development of the School’s programs, to undertake research of high quality, and to perform administrative and other activities associated with the School.

Duties

Duties and responsibilities include, but are not limited to:

Teaching and Learning

- Undertake teaching, examination and coordination of undergraduate, Honours and postgraduate coursework students in the area of management or a related discipline.
• Contributions to the curriculum in programs offered by the School as required, including course development and redesign, preparation of teaching materials and assessment.
• Coordinate tutors and provide tutorial assistance if necessary.
• Be available for consultation with students.
• Contribute to the effective supervision of Honours and Research Degree Higher Students as required.

Research and Research Education

• Undertake research leading to publications in leading peer-reviewed journals in the field of management or related disciplines, resulting in national recognition.
• Seek competitive grants and industry funding for research projects, taking on the role of chief investigator
• Presentations at key domestic and international conferences.
• Seminar presentations at other key universities.
• Research supervision at honours and PhD level.

Engagement

• Foster the School’s relations with industry, government departments, professional bodies and the wider community, and be active in making external contributions.
• Engagement with business and industry groups through presentations, promotional activities and committee work.
• Assist in student recruitment activities and promotion of the School’s profile.
• Acting as a referee for leading academic journals.
• Acting as a discussant at national conferences.

Administrative

• Perform a range of administrative functions in the School.
• Contribute to the processes that enable the academic team to manage the work of the School, including participating in School decision-making and serving on School committees.

Other

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:
• the University’s Code of Conduct
• requirements of the Queensland occupational health and safety (OH&S) legislation and related OH&S responsibilities and procedures developed by the University or Institute/School
• the adoption sustainable practices in all work activities and compliance with associated legislation and related University sustainability responsibilities and procedures
• requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related responsibilities and procedures developed by the University
Organisational Relationships

The position reports to the Head of School.

**SELECTION CRITERIA (Level B – Teaching and Research)**

**Essential**
- PhD, or PhD thesis submitted / all but dissertation in Economics (or in a discipline area directly related).
- Ability to publish with high-quality research, which is likely to lead to publications in leading peer-reviewed journal.
- Ability to teach in undergraduate and postgraduate courses ideally evidenced through teaching metrics.
- An ability to establish effective relationships and to represent and promote the School at a university and broader community level, including industry, government and professional bodies.
- High-level communication and inter-personal skills.
- Ability to relate to students.
- High personal work ethic to complete tasks in a timely manner.
- An appreciation of the aims of the School and the University and a willingness to contribute to the achievement of organisational goals.
- Sound judgment, integrity and adaptability.

**Desirable**
- Demonstrated involvement in University engagement activities.

**DUTY STATEMENT (Senior Lecturer – Level C)**

**Primary Purpose of Position**

To engage as a Senior Lecturer in undergraduate and postgraduate teaching and supervision and further development of the School's programs, to undertake research of high quality, and to perform administrative and other activities associated with the School.

**Duties**

Duties and responsibilities include, but are not limited to:

**Teaching and Learning**

- Undertake teaching, examination and coordination of undergraduate, Honours and postgraduate coursework students in the areas of management or a related discipline.
- Contributions to the curriculum in programs offered by the School as required, including course development and redesign, preparation of teaching materials and assessment.
- Coordinate tutors and provide tutorial assistance if necessary.
- Be available for consultation with students.
- Contribute to the effective supervision of Honours and Research Degree Higher (RDH) Students as required.

**Research and Research Education**
• Undertake research leading to publications in leading peer-reviewed journals in the field of management or related disciplines, resulting in national recognition.
• Continued development of national and international profile in research
• Seek competitive grants and industry funding for research projects.
• Presentations at key domestic and international conferences.
• Seminar presentations at other key universities.
• Research supervision at honours and PhD level.
• Contribute as a chief investigation including collaborations which yield new insights and opportunities.
• Obtain and successfully manage significant external research fund.

**Engagement**

• Foster the School’s relations with industry, government departments, professional bodies and the wider community, and be active in making external contributions.
• Engagement with business and industry groups through presentations, promotional activities and committee work.
• Assist in student recruitment activities and promotion of the School's profile.
• Acting as a referee for leading academic journals.
• Acting as a discussant at national conferences.

**Administration**

• Perform a range of administrative functions in the School.
• Contribute to the processes that enable the academic team to manage the work of the School, including participating in School decision-making and serving on School committees.

**Other**

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

- the [University’s Code of Conduct](#)
- requirements of the Queensland occupational health and safety (OH&S) legislation and related [OH&S responsibilities and procedures](#) developed by the University or Institute/School
- the adoption sustainable practices in all work activities and compliance with associated legislation and related University [sustainability responsibilities and procedures](#)
- requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related [responsibilities and procedures](#) developed by the University

**Organisational Relationships**

The position reports to the Head of School.

**SELECTION CRITERIA (Level C – Teaching and Research)**

**Essential**

- PhD in Economics or in a discipline area directly related.
• Achievement of significant national recognition and have a developing international profile in research.
• Evidence of a current and active program of research including a track record of peer-reviewed publications in leading journals, and a pipeline of research-in-progress which is targeting high quality journals.
• Experience in writing competitive research grant applications.
• Evidence of established research collaborations and effective working in research teams, particularly with contributions as a chief investigator.
• Evidence of contributions to the research community such as paper presentations, and/or acting as a discussant at conferences or through service as a referee to leading academic journals.
• Demonstrated capacity for independent research.
• A high-quality teaching record at undergraduate and postgraduate levels, as evidenced by teaching performance metrics.
• Demonstrated the ability to teach across different settings, resulting in continuous improvement of curriculum, teaching resources and approaches.
• Active and effective record of principal supervision of Research Higher Degree Students.
• Evidence of an ability to represent and promote the School at a university and wider community level, including industry, government and professional bodies.
• Demonstrated involvement in University engagement activities.
• High personal work ethic to complete tasks in a timely manner.
• Well-developed communication and interpersonal skills with the ability to relate to students.
• An appreciation of the aims of the School and the University and a willingness to contribute to the achievement of organisational goals.
• Sound judgment, integrity and adaptability.

Desirable
• Leadership skills, administrative experience and evidence of service contributions
• Demonstrated leadership and service to domestic or international academic or professional bodies.
• Demonstrated successful coordination of a significant aspect of a program (eg.a major or a field of study).
• Course and program development experience.
• Experience in liaising and collaborating with external agencies to develop co-operative research initiatives.

DUTY STATEMENT (Associate Professor – Level D)

Primary Purpose of Position
Specifically, to engage as an associate professor in undergraduate and postgraduate teaching and supervision and further development of the School's programs; to undertake research of high quality, and to perform administrative and other activities associated with the School.

Duties
Duties and responsibilities include, but are not limited to:

**Teaching and Learning**

- To undertake leadership roles and demonstrate excellence in teaching, research, service and engagement, including a sustained record of outstanding impact and achievement that is internationally recognised in either teaching or research.
- Undertake teaching, examination and coordination of undergraduate, Honours and postgraduate coursework students in the area of management or a related discipline.
- Contributions to the curriculum in programs offered by the School as required, including course development and redesign, preparation of teaching materials and assessment.
- Coordinate tutors and provide tutorial assistance if necessary.
- Be available for consultation with students.
- Contribute to the effective supervision of Honours and Research Higher Degree Students as required.
- Supervising Research Degree Higher (RDH) students successfully to completion as a principal supervisor.

**Research and Research Education**

- Undertake research leading to publications in leading peer-reviewed journals in the field of management or a related discipline.
- Continued development of national and international profile in research
- Seek competitive grants and industry funding for research projects.
- Presentations at key domestic and international conferences.
- Seminar presentations at other key universities.
- Research supervision at honours and PhD level.
- Contribute as a chief investigation including collaborations which yield new insights and opportunities.
- Obtain and successfully manage significant external research fund.

**Engagement**

- Foster the School’s relations with industry, government departments, professional bodies and the wider community, and be active in making external contributions.
- Engagement with business and industry groups through presentations, promotional activities and committee work.
- Assist in student recruitment activities and promotion of the School's profile.
- Acting as a referee for leading academic journals.
- Acting as a discussant at national conferences.
- Make a strong contribution to the governance and collegial life of the institution.
- Successfully mentor less experienced staff, and show leadership in external activities.

**Administration/Service**

- Assume formal leadership should this be required.
- Participate in the School's Consultative Committee and serve on other University committees.
- Serve on and chair committees within the School.
• Perform leadership roles for the Head of School to foster the strategic objectives set by the school.
• Be involved in marketing the programs of the School through special events; provide inputs to marketing materials and attend overseas expos as requested by the Head of School.
• Engage in the supervision, development and mentoring of junior staff.
• Perform any other duties as directed by Head of School.

Other
• Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including but not exclusive to:
  • the University’s Code of Conduct
  • requirements of the Queensland occupational health and safety (OH&S) legislation and related OH&S responsibilities and procedures developed by the University or Institute/School
  • the adoption sustainable practices in all work activities and compliance with associated legislation and related University sustainability responsibilities and procedures
  • requirements of the Education Services for Overseas Students Act 2000, the National Code 2007 and associated legislation, and related responsibilities and procedures developed by the University

Organisational Relationships
The position reports to the Head of School.

SELECTION CRITERIA (Level D – Teaching and Research)

Essential

• PhD in Economics or in a discipline area directly related.
• An outstanding established track record of publishing in leading and premier refereed journals.
• Evidence of contributions to the research community such as seminar presentations, acting as a discussant at conferences and refereeing for leading journals.
• Demonstrated leadership and service to domestic or international academic associations, journals and professional bodies.
• A high-quality teaching track record at undergraduate and postgraduate levels, as evidenced by teaching performance metrics and the ability to lead doctoral seminars.
• The ability to support and mentor junior faculty.
• Course and program development experience.
• Experience supervising honours and higher degree students, to successful completion.
• Evidence of an ability to enhance linkages with the local community, the larger business community and professional associations.
• Demonstrate leadership and excellence in a range of settings and roles.
• Administrative experience and evidence of service contributions.
• High-level communication and inter-personal skills.
• Ability to relate to students.
• High personal work ethic to complete tasks in a timely manner.
• Experience in obtaining competitive research grants, e.g. Australian Research Council (ARC).

Desirable
• Experience in liaising and collaborating with external agencies to develop co-operative research initiatives.

Qualification Verification
An appointment to this position is subject to the verification of the highest academic qualification from the conferring institution.

The University of Queensland values diversity and inclusion.

Applications are particularly encouraged from Aboriginal and Torres Strait Islander peoples. For further information please contact our Australian Indigenous Employment Coordinator at: atsi_recruitment@uq.edu.au
Applications are also encouraged from women.
This role is a full-time position; however flexible working arrangements may be negotiated.