

<b>PROGRAMS SUB-COMMITTEE (PSC)</b>	
Reporting To	Committee for Academic Programs Policy (CAPP)
Contact	Ms Rowena Bower, Coordinator, Secretariat Services (☎51989)
Date Last Amended	February 2010
Dates Previously Amended	6.8.2007; June 2008; January 2009; May 2009
Date for Next Review	
Sub-Committees	
File Number	
<p><b>Terms of Reference</b></p> <p>The Programs Sub-Committee will ensure compliance with the relevant University rules and policies of the following -</p> <ul style="list-style-type: none"> <li>• nomenclature amendments</li> <li>• changes to programs requiring amendment to program rules</li> <li>• courses to be offered in non-standard teaching periods</li> <li>• introduction of new courses or changes to existing courses that have cross-faculty implications and on which agreement between the participating faculties cannot be reached</li> <li>• variations to the Academic Calendar</li> </ul>	
<p><b>Composition</b></p> <ul style="list-style-type: none"> <li>• Deputy President, Academic Board (Chair)</li> <li>• President, Academic Board</li> <li>• Two Associate Deans (Academic) nominated by the President of the Academic Board</li> <li>• Two members of senior administrative staff appointed by the Academic Registrar</li> </ul> <p><b>Observer</b></p> <ul style="list-style-type: none"> <li>• an Associate Dean (Academic) who is not a current member.</li> </ul>	
<p><b>Administrative Arrangements:</b> The Academic Services Division provides secretarial services.</p>	
Quorum	3 Members
<p><b>Notes:</b> The Academic Programs Review Committee was disbanded and reformed as the Programs Sub-Committee in 2007.</p> <p>For the sake of continuity, and to benefit Associate Deans in familiarising themselves with the operation of Programs Sub-Committee, the President of the Academic Board may nominate an additional Associate Dean to Programs Sub-Committee as an observer for a year before becoming a member.</p>	