

COMMITTEE FOR ACADEMIC PROGRAMS POLICY (CAPP)

Reporting To	Academic Board
Contact	Ms Karen Wheeler, Director, Academic Administration (3365 16809)
Date Last Amended	11.2.11
Dates Previously Amended	29.9.2004; 6.8.2007; 6.2.2008; 20.6.2008; 6.2.2009
Date for Next Review	
Sub-Committees	Programs Sub-Committee English Language Policy Sub-Committee
File Number	

Terms of Reference

The role of the Committee for Academic Programs Policy (CAPP) is to consider and advise the Academic Board on matters of educational significance. To do so, CAPP will –

- Develop and uphold policies that maintain the quality and effectiveness of the University's programs, including consideration of proposals for –
 - new coursework programs, including those offered offshore only and new dual programs;
 - structural changes to existing coursework programs (may include new majors and fields of study);
 - discontinuations of coursework programs, majors and fields of study;
 - the offshore offering of programs;
 - introduction of, and changes to, non-award programs;
- advise the Academic Board on matters of policy relating to admission, enrolment, progression and the general award rules (excluding Part 4 – Postgraduate Research Awards);
- recommend to the Academic Board policies, guidelines and procedures relating to prizes, scholarships and University Medals; and
- act on the delegated authority of the Academic Board and make recommendations to the Vice-Chancellor regarding candidates for the award of University Medals.

Composition

Ex Officio

- President, Academic Board (Chairperson)
- Deputy President, Academic Board
- Deputy Vice-Chancellor (Academic)
- Deputy Vice-Chancellor (International)
- Dean, UQ Graduate School
- Academic Registrar

Other Members

- Associate Deans (Academic) from each of the six (6) faculties, including one (1) additional Associate Dean (Academic) from the Faculty of Science
- One (1) postgraduate student nominated by the Postgraduate Students' Area Committee of the University of Queensland (UQ) Union
- One (1) undergraduate student nominated by the UQ Union

Administrative Arrangements: The Committee meets six times a year; additional meetings may be scheduled if necessary

Quorum: 8 Members

Notes: